



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

SADGURU EDUCATION SOCIETY'S COLLEGE OF EDUCATION

**KHWAJAMIYA DARGAH ROAD, NEAR KANYA SCHOOL, GANESH
COLONY, JALGAON**

425001

www.sesbed.org

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Sadguru Education society's college of Education Jalgaon affiliated to KBC North Maharashtra University, Jalgaon is located at centre of city and easily accessible. The college was established in 2007.

The institution was recognized by the NCTE. The Society's also run the esteemed school and BPE, B.P.Ed, M.P.Ed. College. The college will run on its own land and building available under the possession of the college. It is a self-finance College The functioning of college is decentralized through various committees & cells representatives from the management, principal, faculty, eminent personalities, staff members. Students and alumni are part of the committees & cells.

Under the supervision of principal, head, and committee members plan for organizing curricular & co-curricular activities. The college practices a Well-Structured system of mentoring to provide proper guidance to the students in not only choosing the right career path but also to help them to become All Round development. The College has been imparting quality education as a means of empowering students.

Vision

To impart quality education training programs to make student

Skillful all round development.

Mission

- 1) To promote the welfare of the student.**
- 2) To encourage the use of ICT to cope up with digital words .**
- 3) To conduct various activities for the enhancement and all over development of the students.**
- 4) To empower students thoughts in integrating recent trend in the higher education.**
- 5) To established interaction between parents, school peers, exports, thoughts various programs.**

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- 1. Well qualified and experienced faculty actively participated in teaching. Learning, research & other extension activities.**

2. **Faculty members are provides various opportunities to attend faculty development programmes.**
3. **Participation of students in various curriculum and co-curricular activities.**
4. **Very easily excisable location of college.**
5. **Well educational experience and devotion of college Management committee for college.**
6. **College focused on Women empowerment.**
7. **ICT enable classrooms & WI-fi campus 24/7 CCTV surveillance in side & out-side the college.**
8. **Well Ventilated and spacious Classroom & library.**
9. **Highly committed & supportive alumni association.**
10. **Producing high quality record of teachers from 2007.**
11. **Library with collection of book's journals and availability of reading room's for students & teachers also.**
12. **The college admits student admission policy.**
13. **A well defined student admission Policy.**
14. **The college followers a well feedback process with the stakeholders, students, alumni Teachers etc.**
15. **An active role of Internal Quality Assurance cell (IQAC) for a overall quality of the Institution's**

Institutional Weakness

1. **The number of Permanent teaching staff in**
2. **The college needs to be increased**
3. **Need more efforts in research Work**
4. **No Hostel accommodation for the student teacher.**
5. **No other educational programme for higher education.**
6. **Lack of NSS scheme for students.**
7. **Non-participation of Students in activities at state National & International level.**

8. **Problems to find sufficient alternative source of revenue.**
9. **Limited resources for using technology to enhance teaching-learning.**
10. **SES is an Undergraduate college which focuses on teaching-learning practices rather than on Research Work. Therefore limited scope for research practice in campus.**
11. **Number of volumes & Journals in the library need to be increased.**

Institutional Opportunity

1. **Increase in internship linkages for providing opportunity to students.**
2. **Possibility of enhancing courses & seats.**
3. **Introducing other courses in campus.**
4. **Expanding partnerships & engagement opportunities within society**
5. **To organize more programme for faculty professional growth**
6. **The college is located the middle of the city that is quite convenient & accessible for students especially for girl's who were not allowed by the parents to travel to long distance.**

Institutional Challenge

1. **Motivating faculty for research by getting research grants from various funding agencies.**
2. **Motivating students for participated in National & International activities.**
3. **Publishing Journal for SES**
4. **Student's placement in best schools.**
5. **Week commune skill**

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curricular aspect of Sadguru Education Society's College of Education is governed by kavayitri bahinabai chaudhari north maharashtra University, jalgaon. College executes the curriculum provided by university very effectively. Our college remains in direct contact with BOS for any changes or improvement in curriculum. Planning of implementation of the curriculum is done in a transparent and effective manner in the institution through academic calendar, session plans and time table. The syllabus, pedagogy and infrastructure have been regularly upgraded to remain responsive to changing needs. Academic processes are streamlined with timetables, workloads and other administrative tasks prepared well in starting of new session. While planning curriculum implementation, focus is given on PLOs and CLOs of the program. Teachers and students are also oriented about them during teacher induction programmes and student orientation programme respectively. Elective papers in the curriculum have always been retained to maintain flexibility and responsiveness to changing environments. The students are given choice to choose elective courses based on their aptitude, skill and aspiration. To develop skills and for professional enhancement of students, The curriculum is designed by university in such a manner that student can naturally learn the cross-cutting issues. Faculties also try to inculcate the national and international cross-cutting issues in the classroom. Seminars, Project work and Group Discussions have been organized on different topics to develop a constructivist approach. Experiential learning through internships programme and field trips is specifically facilitated. The college engages its staff and students in several co-curricular activities and commemorative day celebrations, extension and outreach programmes etc. to enrich them with wide variety of co – curricular developments -Gender sensitization, awareness to environmental issues, shaping moral and ethical values, better career options and community orientation. As a learning organization we focus on improving, so continuous process of obtaining feedback from different stakeholders is followed to make our students employable and a good citizen of the society. Feedback is analysed and reports of action taken on it are displayed on the college website. The college strives for the empowerment of women through quality education.

Teaching-learning and Evaluation

The institution ensures access and support to students from all sections of society. Reservation policy is followed by the college during admission process. The college has a well-designed policy “Policy for classifying students into different learning levels and catering them according to different levels” for students. The institution assesses the different types of learners and their level of readiness for course with the help of Diagnostic and Learning Readiness Test, Talent Hunt and Class room interaction, last year marks after the admission. Academic support is provided to students according to their learning level assessed. Bilingual approach is used in teaching learning process to cater the needs of different students. ‘Bridge Courses’ helps to fillup the gap between the new subject and old knowledge to meet the course learning outcome. The college has a “Mentoring Policy” to provide the students support on issues related to their strengths, weaknesses, prospective opportunities and challenges faced in relation to curricular and co-curricular aspects. The college has been upgrading its IT infrastructure regularly. Faculty members focus on developing content. Students are motivated to use ICT support for their learning, practice teaching, internship and co-curricular activities. Extension activities provide exposure to students about recent developments and are encouraged to think critically be innovative and creative in tasks assigned to them. Different opportunities are provided to the students to develop competencies and skills related to school based practices, communication, construction of assessment tools and organizing events etc. Internship is planned very systematically in renowned schools of jalgaon. Effective monitoring mechanism is in place during internship programme. The college has well qualified faculty involved in teaching-learning and research. Teachers are regularly updated with the teaching-learning and evaluative methods by organizing various workshops and in-house discussions. Continuous Internal

Evaluation is done in accordance with academic calendar maintaining transparency and fairness in evaluation. Assessment is incorporated into the learning process to achieve the PLO's and CLO's of the course. The institution has an effective Grievance cell for redressal of grievances. Performance of the student is evaluated to identify how much learning needs of the students assessed at entry level have been achieved.

Infrastructure and Learning Resources

The college has adequate infrastructure facilities and resources as per NCTE Norms. The college has built up area of 4800.926 sq. m, that consists of Multipurpose Hall, Classrooms, Sports Room, Staff Room, Girl's Common Room, Canteen, Library-Cum-Reading Room, Laboratories, Principal's Office, Administrative Office, Store Room, Hostel facility, Two separate lifts for faculty and students are also available. Curricular and Co-curricular activities are taken up in the multipurpose hall and MultiPurpose Play Field available in the college. The library is air conditioned, Wi-Fi enabled and well equipped with all the facilities for students and faculty members and it consists of wide varieties of text books, reference books of various subjects, magazine and journals. Library is partially automated and possesses an Integrated Library Management System, Mastersoft ERP Solution pvt. nagpur . which provides a user friendly interface for searching documents in the library and their issue status. institution provides Wi-Fi facility for staff and students. The college makes great efforts to provide the technology to students, keeping them up to date with the world. ICT facility is available to students and staff for activities related to teaching-learning process. Over the years college upgrades its hardware, software and allied ICT facilities according to requirements. The need for the purified water is pacified through the water coolers set up on floor. Enough toilet blocks for female and male are available in the college. There is also a Uninterrupted electricity supply is ensured in the campus with the help of Gen set and many inverters and UPS systems. Sports department have gymnasium for girls. The maintenance and renovation of the learning resources and facilities in the college is funded by the management, and is done as and when required.

Student Support and Progression

Sadguru Education Society's College of Education puts efforts on capability building and skill enhancement of students by providing opportunities of career and personal counselling, development of academic skills, technical skills and organizational skills, e-content and online assessment of learning. College is committed to excellence in all spheres therefore various support facilities like vehicle parking, common room, recreational facility, first aid, transport facility, safe drinking water, etc. are provided to students. Grievance redressal cell, Internal compliance cell and Anti-ragging committees are constituted in the college for student grievances with transparent mechanisms. The Grievance Redressal Cell resolves their academic and administrative grievances both offline and online at the earliest. Students with financial constraints are offered scholarships and concessions. The institution facilitates welfare measures to support the deserving students with fee concessions. SES has democratically elected student council guided by faculty members which is primarily framed for having students' representation in various activities. Student welfare council provides support to the students wherever it is required. Placement cell established in the college assists students in on and off campus placement. workshops are organized for students for preparing them for interviews. Students have been motivated for progress to higher education and support for qualifying competitive examinations by providing guidance to them. The progression of girl students towards higher education is increasing year by year. Co-curricular

activities are given the pride of place and are a vital part of the life of the students in SES. The institution extensively focusses on various activities in different areas. Intra and inter college platforms are provided to the students to showcase a wide array of co-curricular activities. The college has an active Alumni Association. Alumni participate actively in institutional functioning, work closely with the students and the college at large providing guidance and mentorship as well as financial assistance. The college aims at developing the all-round personality of students through student centric education by providing healthy environment and supportive resources for student progression and wellbeing

Governance, Leadership and Management

The governance of the college is very democratic, transparent and decentralized. All stakeholders are encouraged to participate actively and voice their perspectives for effective decision making and policy formulation. The leadership strives to maintain an open and interactive environment to achieve mission of college. The college practices decentralization and participative management through different Committees. College has a perspective plan and all academic and administrative activities are carried out in accordance with it. The functioning of the institutional bodies is effective and efficient which is clear from the organogram and cell structures. College Development Committee consists of eminent women entrepreneur, expert woman educationist, NGO Heads etc. Their expertise has benefitted a lot to the college in completing the perspective and strategic plans. They share their expertise and expectations to prepare the perspective plan and encourage deploying it successfully. Staff meetings are held periodically for the effective planning and implementation of teaching, learning and administrative programmes. Student Council meetings are also held at regular intervals to address student related issues. Transparency is maintained in faculty appointment procedure and service rules. The college has implemented e-governance in almost all areas of operation. There are a number of welfare measures for the benefit of teaching and nonteaching staff. They are also provided with opportunity and financial help to attend professional development programmes. The college has organized various Faculty Development Programmes. Performance of the teaching and non-teaching staff is assessed through the appraisal System. The college conducts regular internal and external audit and prepares annual budget. The IQAC coordinates all the quality-related activities by developing an organized methodology of documentation and internal communication, enhancing and integrating the various activities college and ensuring the adoption and dissemination of good practices. IQAC gathers online feedback regarding the effectiveness of the teaching-learning process. Various quality initiatives for improving the quality culture are taken by the Institute under the guidelines of IQAC.

Institutional Values and Best Practices

SES has always pioneered in displaying the best institutional values and practices. Environmental consciousness has been an integrated component of the college activities .

The institution is committed to sustainable development and protection of the environment. Its engagement to social and environmental issues is very evident. College is trying to nurture values about the emerging challenges and pressing issues. The institute has developed framework and energy guidelines adhering to national policy for energy conservation. The institute promotes and aligns goals to national mission of Swachh Bharat which bring about change in behavioural and attitudinal aspect of habitants. The institute highlights and takes care of every basic parameter of maintenance of cleanliness like-personal hygiene, safe water, waste water disposal, solid waste disposal; food hygiene and

environmental sanitation. Institution has prescribed code of conduct for students, teachers, administrators and other staff members. Self defense workshop and scout and guide camp for students are the standing pillar of the college providing sadguru College of Education, a stronghold among the students. The college has maintained its distinctiveness with its vision and mission by instilling a sense of self worth and value for the planet Earth. Initiatives to educate students about the importance of environment conservation and develop a sense of their roles & responsibilities towards environment protection have been taken

Research and Outreach Activities

Sadguru College of Education is keenly involved in creating and promoting a research culture amongst the faculty and students. College in its institutional budget makes provision for research and development. SES has designed the 'Research Policy' to promote the research, thus motivating the faculty members and students of the SES to undertake the activities by adopting a policy of integration support. Seed money, study leaves, organizational support is provided to faculty engaged in research. Sadguru College of Education aims at providing opportunities to students to come out with new ideas as trying Innovation increases student's chances to react to changes and discover new opportunities. Our faculty members publish books and research articles in UGC approved journals. To facilitate more research, the Research Cell under IQAC initiative organised Conferences, Seminars. Sadguru College Of Education has been know for its innovative outreach activities. Focus on extension activities and outreach activities for students to sensitize them to work for social change in the field of education, awareness, empowerment of women, environment protection and other social issues for inclusive society is an indispensable part of curriculum. Internships and fieldtrips are encouraged to strengthen experiential learning. To meet the emerging academic and research needs, faculty enrichment programmes, seminars, symposiums, special lectures and workshops are regularly organized. The college is upholding ambience via establishing the MoUs, linkages and collaborations with Universities, Academic institutes, Education Colleges, Schools and NGOs for different types of activities, for on-the-job training and internships These have helped in expanding the horizons of learning for students and faculty members.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SADGURU EDUCATION SOCIETY'S COLLEGE OF EDUCATION
Address	Khwajamiya Dargah Road,near Kanya School,Ganesh Colony,jalgaon
City	JALGAON
State	Maharashtra
Pin	425001
Website	www.sesbed.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Anita Ramesh Wankhede	0257-2251128	9890350664	-	principalbed@bpedjal.org
IQAC / CIQA coordinator	Pratibha Tukaram patil	-	9404053575	-	pawararvind5555@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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State	University name	Document
Maharashtra	Kavayitri Bahinabai Chaudhari North Maharashtra University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
NCTE	View Document	18-08-2015	180	

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Khwajamiya Dargah Road,near Kanya School,Ganesh Colony,jalgaon	Urban	7.469	4800.926

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BEd, Education	12	UNDER GRADUATE	Marathi	200	199

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				12			
Recruited	0	0	0	0	0	0	0	0	0	3	0	3
Yet to Recruit	0				0				9			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				5			
Recruited	0	0	0	0	0	0	0	0	2	3	0	5
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				7
Recruited	5	0	0	5
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1
Recruited	1	0	0	1
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	3	0	3
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	3	0	3
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	1	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	1	0	2
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	2	0	3
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	2		3		5

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	81	0	0	0	81
	Female	118	0	0	0	118
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	11	12	10	2
	Female	14	9	5	0
	Others	0	0	0	0
ST	Male	41	33	23	15
	Female	8	11	5	0
	Others	0	0	0	0
OBC	Male	19	22	15	10
	Female	49	4	31	17
	Others	0	0	0	0
General	Male	11	15	10	5
	Female	23	24	19	12
	Others	0	0	0	0
Others	Male	5	7	5	1
	Female	2	8	7	2
	Others	0	0	0	0
Total		183	145	130	64

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	National Education Policy (NEP 2020) envisions an education system rooted in Indian ethos that contributes directly to transforming India that is real INDIA, sustainably into an equitable and vibrant knowledge society .The Vision of National Education Policy, to provide high quality education to develop human resources in our nation as global citizens. In order to provide the holistic academic growth among students, Inter-disciplinary curriculum has been proposed by NEP which gives freedom to the student to choose their preferred options from the range of program .The NEP 2020 calls for structural changes, regulatory reforms, and introduction of holistic & multidisciplinary curriculum. Sadguru College of
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	<p>Education.for implementation fot NEP 2020 Organized seminar on NEP 2020 to Develop and understanding about the implementation of NEP 2020 in teachaer education Its biggest impact would be the change in the learning environment and the learning process for the students. The purpose of quality higher education is, therefore, more than the creation of greater opportunities for individual employment. It represents the key to more vibrant, socially engaged, cooperative communities and a happier, cohesive, cultured, productive, innovative, progressive, and prosperous nation. In order to fulfill the Objectives of NEP, our college will draft a roadmap for incorporating the features of NEP 2020. A discussion among management, principals and head of departments to understood the draft and different aspects of NEP. Such as diversity for all curriculum and pedagogy with technological innovations in teaching and learning, encouraging logical decision making and innovation, critical thinking and creativity. Sadguru Education Society's College of Education is an affiliated of Kavayitri Bahinabai Chaudhari ,North Maharashtra university, Jalgaon . As an when University prepares or provides a curriculum or guideline to implement the multidisciplinary / interdisciplinary structure of New Education Policy During this pandemic we have organized various workshop for students and staff for on teaching and learning Sadguru Education Society'College of Education,always motivate the students and college staff for NEP2020 Guest lecture.was organized by the college for various aspects on NEP 2020 . In teacher forum NEP 2020 Discuss in various ways</p>
2. Academic bank of credits (ABC):	<p>The Academic Bank of Credits (ABC) will be of great help to the students.It will allow students to take courses as per their vocational, professional, or intellectual requirements. It will also allow them for suitable exit and re-entry points. This will enable students to select the best courses or combinations that suit their aptitude and quest for knowledge. The ABC can allow students to tailor their degrees or make specific modifications and specifications rather than undergoing the rigid, regularly prescribed degree or courses of a single university or autonomous college. The Academic Bank of Credit concept is yet to be implemented by the affiliating university for</p>

	<p>this purpose the university has constituted guide line for students</p>
3. Skill development:	<p>The NEP 2020 focused for the holistic development of youth with emphasis on raising Gross Enrolment Ratio (GER) but also on skill development as the main factor to make mission 'Self Reliant India' possible, there is revived approach towards running vocational courses to be offered by higher education institutes. UGC has introduced DeenDayal Upadhyay KAUSHAL KENDRAS (DDUKK) for promoting vocational education in continuation to its initiatives for introducing community colleges and B.Voc.Programmes realizing the importance and the necessity for developing skills among students, and creating work ready manpower on large scale. To understand Vocational education we had conducted a discussion session among all faculty members on vocationalization of education as per NEP 2020. We are planning the vocational courses useful for the local need; 'Vocal for Local' to explore the vocational courses useful for the local and course need.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>Indian Knowledge system will include knowledge from ancient India to modern India and clear sense of India's future aspiration with regard to education, health and environment. SES COLLEGE OF EDUCATION celebrates Hindi, Marathi Diwas to encourage Hindi, Marathi learners and understand the cultural values permeated by the literary works in Hindi/ Marathi Further, Indian Ethos and professional Ethics, Indian culture and heritage in curriculum of B.Ed. ,teaches cultural values in Indian tradition so a would be teacher imbibe value orientation. Through Drama and art in education we provide them exposure toward Indian culture. The college is planning to host events, guest lecture performing dramas ,series and performances open to the promote Indian Knowledge Systems, languages, culture and values.our college also motivate the student to act in native languages of students for example (Ahirani, Marathi, Hindi)</p>
5. Focus on Outcome based education (OBE):	<p>SES college of Education has adopted Outcome Based Education (OBE) for B.Ed. programmed. Learning Outcomes have been appropriately defined at beginning of Programme & course level (PLOs/CLOs), and appropriate learning experiences</p>

	<p>are designed and delivered to facilitate attainment of the stated learning outcomes. Outcomes are assessed and attainment analytics are used to improve the academic quality. B.Ed. course is designed with outcome centered on cognitive abilities namely Remembering, Understanding, Applying, Analysing, Evaluating and Creativity etc.</p>
<p>6. Distance education/online education:</p>	<p>The National Education Policy 2020 envisions a complete overhauling of the higher education system to overcome constraints that prevent equity, inclusion and diversity. The policy propagates that HEIs that fulfill stipulated criteria should offer ODL and online programmes so as to reach out to geographically and socio- economically disadvantaged groups. Due to Covid -19 pandemic, educational institutions in the country has increasingly involved in using the digital platforms for engaging classes, conducting conferences and meetings. Due to Covid -19 pandemic, educational institutions in the country has increasingly involved in using the digital platforms for engaging classes, conducting conferences and meetings. This can be considered as the new normal, which is envisaged in New Education Policy as well. Institute has successfully imparted its course content delivery in online mode during the Pandemic (COVID-19) and also conducted online examinations successfully by using our own team. SES college of Education providing opportunity to the teaching and non teaching staff to attend online courses like short team courses ,Orientation, conference ,seminar Refresher course ,certificate courses etc . College also motivate to student for skill oriented online courses . For increase in focus on the skill improvement and competency development of the students, it is essential that an identified set of skills and values will be incorporated into higher education.</p>

Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Yes,s an elctoral literacy club is aplatform to enagage school students through intersting activites & hand on experience to sensitise then on thier elctoral rights & Familarse them with the electrol process of regstration & vating.</p>
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<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>Yes. elc's members will be part of interesting & thought provoking. mostly classroom based activities & games students co-ordinate with faculty members for elc. They interact each other for Elcs college guide students for ritght of voting, impotance of . it form feilling , registration etc.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>Participation in voter registration Arange programe for boter awarness Compagns for ethikcal voting</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Voter awarness campaignings for all taken by the college</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>College give information & form failup facility about new registration of voter college also help for pancvidhar matdar for registration & voting Motivated the students for ethical votings</p>

Extended Profile

1 Students

1.1

Number of students on roll year-wise during the last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
199	183	181	130	64
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of seats sanctioned year wise during the last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
200	200	200	200	200
File Description		Document		
Letter from the authority (NCTE / University / R		View Document		
Institutional data in prescribed format		View Document		

1.3

Number of seats earmarked for reserved category as per GOI/ State Govt. rule year wise during the last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
134	129	117	100	64
File Description		Document		
Institutional data in prescribed format		View Document		
Central / State Govt. reservation policy for adm		View Document		

1.4

Number of outgoing/ final year students who appeared for final examination year wise during the last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
63	130	181	183	199
File Description		Document		
List of final year students with seal and signat		View Document		
Institutional data in prescribed format		View Document		

1.5

Number of graduating students year-wise during last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
99	97	76	87	24
File Description		Document		
Institutional data in prescribed format		View Document		
Consolidated result sheet of graduating students		View Document		

1.6

Number of students enrolled(admitted) year-wise during the last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
199	183	181	130	64
File Description		Document		
Institutional data in prescribed format		View Document		
Enrollment details submitted to the state / univ		View Document		

2 Teachers

2.1

Number of full time teachers year wise during the last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
3	3	4	4	5

File Description	Document
Institutional data in prescribed format	View Document
Copy of the appointment orders issued to the tea	View Document

2.2

Number of Sanctioned posts year wise during the last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
200	200	200	200	200

File Description	Document
University letter with respect to sanction of p	View Document

3 Institution

3.1

Total expenditure excluding salary year wise during the last five years (INR in lakhs)..

2021-22	2020-21	2019-20	2018-19	2017-18
2374480	2454080	2311728	1411800	1320700

File Description	Document
Audited Income Expenditure statement year wise d	View Document

3.2

Number of Computers in the institution for academic purposes..

Response: 20

File Description	Document
Invoice bills of purchase of computers	View Document
Copy of recent stock registers	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curriculum Planning

1.1.1 Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation.

Response:

Sadguru Education Society's college of Education is affiliated to KBC North Maharashtra University Jalgaon. It follows the curriculum framed & modelled by the University. The Institute offers education programme at undergraduate level i.e. Bachelor of Education (B.Ed) which is a two year UG programme with both practical & Theoretical part.

College meetings are held before the start of new academic year to discuss & Plan in advance the execution of courses with the help of academic calendar, year planning, unit planning. Teaching focus, class assignment, internal assessments, practical's reference materials, at teaching aids for teacher are discussed. The college has a practice of inviting external experts with the view to ensure quality of education and focus on making the teaching learning processes more & more effective.

The course has 8 Theoretical compulsory papers with microteaching in its first year & also offer students have to choose any elective subjects of their choice 5 theoretical compulsory subject for second year with is week's internship for second year.

The feedback taken from the students at the end of the year gives us an overview of what should be improved & removed in order to make the teaching process & content more student friendly.

Being an affiliated institution of KbcNmu. Jalgaon we do not have much leverage in revising or removing the content but we definitely forward our feedback every year to the university officials based on the views received from experts, employers, teaching practice schools students, Alumni & Teachers etc. So that necessary action can be taken by university.

File Description	Document
Plan developed for the last completed academic year	View Document

1.1.2 At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the last completed academic year 1. Faculty of the institution 2. Head/Principal of the institution 3. Schools including Practice teaching schools 4. Employers 5. Experts 6. Students 7. Alumni

Response: B. Any 4 of the above

File Description	Document
Data as per Data Template	View Document

1.1.3 While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes(CLOs) for all Programmes offered by the institution, which are stated and communicated to teachers and students through 1. Website of the Institution 2. Prospectus 3. Student induction programme 4. Orientation programme for teachers

Response: A. All of the above

File Description	Document
Data as per Data Template	View Document

1.2 Academic Flexibility

1.2.1 Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available

Response: 100

1.2.1.1 Number of optional/ elective courses including pedagogy courses offered programme - wise during the last five years.

2021-22	2020-21	2019-20	2018-19	2017-18
14	14	14	16	16

1.2.1.2 Number of optional / elective courses including pedagogy courses programme wise as per the syllabus during the last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
14	14	14	16	16

File Description	Document
Data as per Data Template	View Document
Academic calendar showing time allotted for optional / electives / pedagogy courses	View Document

1.2.2 Average Number of Value-added courses offered during the last five years

Response: 0**1.2.2.1 Number of Value – added courses offered during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description**Document**

Data as per Data Template

[View Document](#)**1.2.3 Percentage of Students enrolled in the Value-added courses mentioned at 1.2.2 during the last five years****Response: 0****1.2.3.1 Number of students enrolled in the Value – added courses mentioned at 1.2.2 during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

1.2.4 Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through

- 1.Provision in the Time Table**
- 2.Facilities in the Library**
- 3.Computer lab facilities**
- 4.Academic Advice/Guidance**

Response: A. All of the above**File Description****Document**

Data as per Data Template

[View Document](#)**1.2.5 Percentage of students who have completed self-study courses (online /offline, beyond the curriculum) during the last five years****Response: 0****1.2.5.1 Number of students who have completed self-study course(s) (online /offline, beyond the**

curriculum) during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Data as per Data Template	View Document

1.3 Curriculum Enrichment

1.3.1 Curriculum of the Institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas

Response:

The curriculum followed by the institute which is affiliated to KBCNMC jalgaon helps students gain systematic knowledge & develops different skills through the course like skill development programme which include microteaching skills like set induction, explanation, Questioning, Blackboard writing skill, stimulus variation skill of introduction and Integration lessons. The two pedagogy courses which are chosen by the students provide opportunities to develop the skill of crediting teaching learning materials in the subjects chosen, preparing activity based lesson plans organizing exhibitions and various curricular & co-curricular activity. Through the course student learn skills of interactions, conducting group discussion promoting self learning, the student also acquire & demonstrate knowledge, skills, values and attitudes related to various learning areas.

To give understanding about the field of teacher education number of efforts are made by the institution like Induction/orientation programme is conducted for the newly admitted students in which they are made aware the PLoS of B.Ed program, the syllabus is introduced to the students which include the theory course along their Pedagogy courses & all the practical aspects which are covered in the two year course of teacher education this all is oriented to them by the principal of the Institute. In the same direction number of experts lectures are arranged for the student's and the resource persons are invited from the field of teacher education like principals of the institute. In the same way directly numbers of expert talks are arranged for the students and the resource person are invited from the field of teacher education like principals of different schools, members of eminent organization, who make the students aware about the field of teacher education.

The institution ensures the inclusion of the following aspects in the curriculum

1. Multidisciplinary/Interdisciplinary
2. Inclusive education
3. School experience/internship
4. Health, yoga & physical Education

Field based activities

I) Interdisciplinary/Multidisciplinary:-

The B.Ed course itself is an Interdisciplinary course

-paper like guidance & counselling, psychological experiments, learning, Teaching in childhood & Growing up gives insight into problems faced by the students.

-Unites in Education in contemporary India & gender school, society gives information about various education commissions and enable Students-teacher to understand the diversity in society & the implication for education & learn about gender issues in school, curriculum, textual materials across disciplines.

- Various subjects' helps students for enhancing professional capacities ex. Life skill education, Disaster management, Reading & Reflection on text, parenting education school management, etc.

II) Inclusive Education:-

- **It is added as course content in second year of programme as compulsory paper**
- **Field visits are planned during the curriculum programme to special school like dump for an exposure to**
- **Eminent professors in the area of Special education are invited for orientation of the student's teachers about differently abled children.**
- **Problems of children with special needs are taken up in one of the projects. Ex. Action research, practical etc.**

III) School experience / Internship

In Internship of 15 weeks in the co-operating schools is scheduled in the second year. The B.ed students have to take up programs like conducting assembly / substation classes, Audio visual Aids exhibitions / conducting sports/ co-curricular programmes / unit tests.

IV) Work Experience:-

Work experience is practiced in the following ways.

- **Training in the preparation of AV aids.**
- **Work experience in laboratories, like creativity singing, dancing campus cleaning, preparation of bulletin boards etc.**

1.3.2 Institution familiarizes students with the diversities in school system in India as well as in an international and comparative perspective.

Response:

- The college aim at making efficient teachers who not process teaching skill & competencies but are also aware of the school system in which they have to work. In this steam line the students are made aware about the development of the school system in India through briliieving them about the various commissions, policies or Acts.
- In this regard a departmental meeting is organized for planning activities and assigning activities to the students. For this purpose students are divided in groups randomly according to their registration numbers & a total of four activities were planned. A project Seminar, group discussion & a Multimedia presentation through which the task was accomplished successfully.

The topics framed in this are

1. Project on development of the school system in India after Independence
2. Seminar on diversities in various board of school education In India with respect to functioning norms standards, Assessment system
3. Group discussion on state - wise Variations in school system in India.
4. The following topics were randomly distributed in groups. The allotted faculties gave guidance to the students about all what was expected from the students as & when required by the students guidance was provided to them.

1.3.3 Students derive professionally relevant understandings and consolidate these into professional acumen from the wide range of curricular experiences provided during Teacher Education Programme

Response:

The designed curriculum helps students to understand the interconnectedness of various learning engagements as well as steadily getting ready how they enter from lower to higher class & in the second year become completely ready for the professional field.

In this direction number of practical course are introduced to students which start from their first year with orientation & demonstration of micro teaching skills, here focus is on lesson planning & teach-re-teach of different teaching skills like Questioning, explanation, Introduction set induction, illustration, stimulus variation. After this for enhancing students. Teacher skills Introduction lessons are introduced, opportunity is given to practice various skills of teaching in an integrated way.

In second year student teacher move to a higher level & engagement with field is done where the students teachers are supposed to plan & conduct lessons of 30 minutes duration in schools under guidance of teacher educators here focus on using appropriate teaching aids, models of

teaching, games A.V, students active participation. This practice teaching is followed by Internship of 15 weeks in school, where students are involved in lots of activities like study of time-tables, curricular and co-curricular activities conducted in school, assembly & Display Board of school, observation of school facilities such as science laboratory, library, playground & sports facilities, computer laboratory, etc. The students teachers have to do are taking attendance of school class. Preparing various activity reports, assigning homework, planning & conducting lesson. Conducting are activity for fixation & enrichment of knowledge of students and developing interest of students through project , preparing & implementing a unit test & making blueprint under guidance of teacher. Presentation & interpretation of result, giving feedback to students. In this period student teacher using a constructivist approach in teaching, Identifying learning difficulties of students & preparing & implementing remedial teaching, learning about various register in office, conducting assembly, taking action research, writing bulletin board, organization of co-curricular & activities, conducting interview of headmaster to know more about school functioning, innovative practices.

At the end of internship our student's teachers prepare a portfolio file the objective is to enable the students organize ideas, evidence systematically, about various aspects of education, reflect on experience obtained during the B.Ed programme. This reflection provides the analysis & insight about the student's teacher's process of discovery & teaching improvement.

In this way activities which move from lower to upper level prepare students for their professional.

1.4 Feedback System

1.4.1 Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from

- 1.Students
- 2.Teachers
- 3.Employers
- 4.Alumni
- 5.Practice teaching schools/TEI

Response: A. All of the above

1.4.2 Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following

Response: A. Feedback collected, analysed and action taken and feedback available on website

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrollment percentage of students during the last five years..

Response: 75.7

File Description	Document
Document relating to Sanction of intake from University	View Document
Data as per Data Template	View Document
Approval letter of NCTE for intake for all programs	View Document

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the last five years..

Response: 82.53

2.1.2.1 Number of students enrolled from the reserved categories during last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
122	119	100	72	46

File Description	Document
Final admission list published by the HEI	View Document
Data as per Data Template	View Document

2.1.3 Percentage of students enrolled from EWS and Divyangjan categories during last five years

Response: 0.26

2.1.3.1 Number of students enrolled from EWS and Divyangjan categories during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	2	0	0

File Description	Document
Data as per Data Template	View Document

2.2 Honoring Student Diversity

2.2.1 Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students..

Response:

Sadguru education society's college of education provides full supports to different learning ability student's ex. Bright students as well as slow learners so faculty will provide every possible facility. To enhance learning like slow learners are also groomed regularly in their class hours by asking them Questions on topic which has been discussed in the class knowledge about the course & their comfort level with medium of instruction. Students with diversity are identified through diagnostic & learning readiness test, previous year marks, classroom active participation.

The entire teaching & non-teaching faculty are sensitive to the diversity. They are provided an appropriate learning environment based on the needs of the students. The students are also guided for answering the Questioning to the point for scoring good marks in the final examination. Extra classes, revision classes are arranged for completing the syllabus & for clarifying the doubt of the students regarding various topics as per their syllabus.

The advanced learners are given assignments & encouraged to take part in active items like debate, quiz, easy writing participating in the seminars, conference, workshop. They encouraged to acquire new & advanced information through the internet to bring out their full potential. Their creative abilities are expected through their writing wall, magazine, and various programmes conducted by the college. A student friendly environment is created to improve the communication skill of advanced learners sometimes the advanced learners are encouraged to become proctors & help weak students to learn & understand certain topics easily. The advanced learners are also motivated for various competitive examinations.

Thus the college takes every initiative to enhance the quality of students and support them in their quest for knowledge.

2.2.2 Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through 1. Mentoring / Academic Counselling 2. Peer Feedback / Tutoring 3. Remedial Learning Engagement 4. Learning Enhancement / Enrichment inputs 5. Collaborative tasks 6. Assistive Devices and Adaptive Structures (for the differently abled) 7. Multilingual interactions and inputs

Response: B. Any 4 of the above

File Description	Document
Data as per Data Template	View Document

2.2.3 There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students

Response: Whenever need arises due to student diversity

2.2.4 Student-Mentor ratio for the last completed academic year

Response: 18:1

2.2.4.1 Number of mentors in the Institution

Response: 11

File Description	Document
Data as per Data Template	View Document

2.3 Teaching- Learning Process

2.3.1 Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning

Response:

The highly qualified teachers of sadguru college of Education avails to teach with modern methods of teaching to facilitate & enhance learning Teachers must employ the most important methods based on educational, goals, teaching content, according to students needs & interests. The college provides full facility as well as mentors guided students to reach desirable teaching learning strategies which enhance the knowledge of students & helps them to become a successful citizen & innovative teacher.

The focus is on adopting multiple modes like experiential learning, participative learning, problem solving methodologies, brainstorming, focused group discussion, online mode through involving different activities & the college has also made policy upon multiple modes of learning demo & practice sessions for micro-teaching skills, and for integrated teaching students are given opportunities to go in real classroom situations & do their practice teaching & internship under the supervision of their teacher educations.

Students are taken field visits to different places like special school.

So that they can gain first hand experiences mock Interviews with the students to prepare them for their placement sessions and in still skills related to facing an interview

Participative learning:-

To ensure student centered learning the institution organizes different guest lecturers & workshops also encourages students to organize class seminars, making teaching-learning competition, etc to develop participative learning among all the future teachers.

Problem solving methodologies:-

To develop problem solving abilities of the students, opportunities & proper guidance is given to the students to conduct research & case study as a part of their curriculum. Through this the students learn new knowledge by working on different problems here students get opportunities to observe, understand, analyze, interpret & find solutions to the problems.

Brainstorming:-

Different individual & group activities like essay writing, poetry, debating, curricular co-curricular activities are conducted with the students to express their thoughts & motivate them to generate ideas of their own. This practice is also adopted by teachers in the classroom teaching & also in pedagogy subjects so that teachers also learn how to use this as a method in their teaching.

Focus group discussion:-

Teacher educators teach through a lecture cum discussion method in class so that students can enhance their learning contributing their thoughts & knowledge in the class. In the discussion sessions students are the active members of the class environments & they are monitored by the teacher facilitating an aura of a healthy discussion.

Online mode:-

Conducting online classes through zoom, Google meet, use of different tools, use of What-App group, sharing e-resources with students, sharing different links with students all these efforts are made by teachers to enhance learning of the students opportunities for conducting online surveys are provided to students.

2.3.2 Percentage of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha, e-Learning Resources and others during the last five years

Response: 100

2.3.2.1 Number of teachers integrating ICT for effective teaching with Learning Management Systems (LMS), e-Learning Resources and others excluding PPT..

2021-22	2020-21	2019-20	2018-19	2017-18
3	3	4	4	5

File Description	Document
Data as per Data Template	View Document

2.3.3 Students are encouraged to use ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning including on field practice..

Response: 90.45

2.3.3.1 Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, for the last completed academic year

Response: 180

File Description	Document
Data as per Data Template	View Document

2.3.4 ICT support is used by students in various learning situations such as

- 1. Understanding theory courses**
- 2. Practice teaching**
- 3. Internship**
- 4. Out of class room activities**
- 5. Biomechanical and Kinesiological activities**
- 6. Field sports**

Response: C. Any 2 of the above

File Description	Document
Data as per Data Template	View Document

2.3.5 Continual mentoring is provided by teachers for developing professional attributes in students

Response:

SES has provision for continual mentoring for the students studying in the institution for this the college has established a Guidance & Counseling's committee in which the student & the teacher work together for providing continual support to students for developing their academic & professional abilities.

Team Work:-

As team work leads to attainment of growth & success Thus, efforts are made by the mentors

to develop student’s capabilities of working in teams guidance is provided to students like

- Sharing Responsibilities with colleagues
- Accept & appreciate differences
- Show gratitude
- Having positive attitude towards things
- Developing students communication skill
- Show gratitude.
- Focusing on strength of team members
- Attend difference seminars & conferences.

Dealing with student’s diversity’s:-

As a student’s Teachers it is very important for students at sadguru college of Education that they should know how to deal with student diversity in actual classroom environment. Thus mentors suggest different ways to deal with student diversity.

- Provide remedial classes to weak students
- Provide additional support to moderate learners.
- Guiding students for use of computers provide enriching material to fast learners.
- Engage students in collaborative task.
- Read Educational Journals, magazines, etc.

2.3.6 Institution provides exposure to students about recent developments in the field of education through 1. Special lectures by experts 2. ‘Book reading’ & discussion on it 3. Discussion on recent policies & regulations 4. Teacher presented seminars for benefit of teachers & students 5. Use of media for various aspects of education 6. Discussions showcasing the linkages of various contexts of education- from local to regional to national to global

Response: A. Any 5 or more of the above

File Description	Document
Data as per Data Template	View Document

2.3.7 Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students..

Response:

The teaching learning process at sadguru college of Education focuses on nurturing creativity, inventiveness, intellectual & thinking skills, & empathy & life skills among students. Teaching pedagogies have been modified over time to facilitate holistic development of students. Different tasks are assigned to students on a continuous basis and teachers encourage students to think divergently. The college plays an active role in training the faculty as well as students also.

Creativity:-

Students create teaching-learning materials related to their teaching methods under the guidance of their respective teachers ex. Charts, models, working models, flash cards, posters, power-point presentation to enhance their teaching abilities.

The students get the Opportunity to plan & implement lessons to promote their creativity thinking. In preparing the lessons plans and motivate them to use their creativity.

Innovativeness:-

Innovation in Education encourages teachers & students to explore research and use the resources to uncover something new Thus for encouraging innovative thinking in students of our college efforts are made by teachers & Students in different ways.

Students at Sadguru College of education to boost their inovativeness get opportunities to celebrate important days like human right Day, women day, Bio-diversity day, etc.

Intellectual & Thinking skills:-

In this era flexible thinking & intellectual skills helps to process, analyze & combine all sources of information to select the most suitable solution & ability to modify the same if necessary Educators at sadguru college of Education make efforts in this direction of developing these skills though different tasks.

Through the practice course of drama & Art in Education students at satyam college of Education students at satyam college of Education get the opportunity to think intellectually & create scripts for drama skills.

To enhance the ICT skills of students teachers at SES focus on making the students learn & recognize the different areas of ICT in teaching & learning.

Empathy:-

Empathy involves experiencing another person's point of view, rather than just one own empathy helps us cooperate with others, build friendships, make moral decisions and intervene when we see other's in trouble

The practical course of understanding the self in the B.Ed courses at SES provide teachers' an opportunity to develop sensibilities disposition, & skills that will later help them in the personal growth of their own students while they teach. The activities involved like understanding themselves.

Life skills:-

Life skills is a learn used to describe a set of basic skills acquired through learning/direct life experience that enable individuals & group to effectively handle issues & problems commonly encountered in daily life.

Sadguru college of Education in association with heart fullness institute organized a workshop on stress Management. The workshop focused on relaxation techniques & made the students learn how a sound mind helps to deal with our stress at our home workplace dealing with stress in daily life is a very important life skill & teacher help students.

Learning to protect our own bodies, creating strong personal boundaries, peace Education subject for to promote peace-building capabilities among students and develop the harmony in social relationship across individuals & groups.

2.4 Competency and Skill Development

2.4.1 Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include

1. Organizing Learning (lesson plan)
2. Developing Teaching Competencies
3. Assessment of Learning
4. Technology Use and Integration
5. Organizing Field Visits
6. Conducting Outreach/ Out of Classroom Activities
7. Community Engagement
8. Facilitating Inclusive Education
9. Preparing Individualized Educational Plan (IEP)

Response: C. Any 4 or 5 of the above

File Description	Document
Data as per Data Template	View Document

2.4.2 Students go through a set of activities as preparatory to school-based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as 1. Formulating learning objectives 2. Content mapping 3. Lesson planning/ Individualized Education Plans (IEP) 4. Identifying varied student abilities 5. Dealing with student diversity in classrooms 6. Visualising differential learning activities according to student needs 7. Addressing inclusiveness 8. Assessing student learning 9. Mobilizing relevant and varied learning resources 10. Evolving ICT based learning situations 11. Exposure to Braille /Indian languages /Community engagement

Response: C. Any 4 or 5 of the above

File Description	Document
Data as per Data Template	View Document

2.4.3 Competency of effective communication is developed in students through several activities such

as

1. Workshop sessions for effective communication
2. Simulated sessions for practicing communication in different situations
3. Participating in institutional activities as ‘anchor’, ‘discussant’ or ‘rapporteur’
4. Classroom teaching learning situations along with teacher and peer feedback

Response: A. All of the above

File Description	Document
Data as per Data Template	View Document

2.4.4 Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses

1. Teacher made written tests essentially based on subject content
2. Observation modes for individual and group activities
3. Performance tests
4. Oral assessment
5. Rating Scales

Response: B. Any 3 or 4 of the above

File Description	Document
Data as per Data Template	View Document

2.4.5 Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of 1. Preparation of lesson plans 2. Developing assessment tools for both online and offline learning 3. Effective use of social media/learning apps/adaptive devices for learning 4. Identifying and selecting/ developing online learning resources 5. Evolving learning sequences (learning activities) for online as well as face to face situations

Response: B. Any 4 of the above

File Description	Document
Data as per Data Template	View Document

2.4.6 Students develop competence to organize academic, cultural, sports and community related events through

1. Planning and scheduling academic, cultural and sports events in school
2. Planning and execution of community related events
3. Building teams and helping them to participate
4. Involvement in preparatory arrangements
5. Executing/conducting the event

Response: A. All of the above

File Description	Document
Data as per Data Template	View Document

2.4.7 A variety of assignments given and assessed for theory courses through

- 1. Library work**
- 2. Field exploration**
- 3. Hands-on activity**
- 4. Preparation of term paper**
- 5. Identifying and using the different sources for study**

Response: A. Any 4 or more of the above

File Description	Document
Data as per Data Template	View Document

2.4.8 Internship programme is systematically planned with necessary preparedness..

Response:

Before going to internship teachers trained the students like practicing of micro-teaching & tell them about all the basic skills which is needed for effective teaching in micro teaching, for this extra classes has been taken & students are before going.

- 1. Selection /Identification of schools for internship: Participative/on request:**

It is done by keeping in view the following parameters and on request to the schools:

- Subjects of the students are kept in mind while selecting the schools and it is well-oriented & guided to both schools and students.**
- Accessibility of the schools for students is another focused parameter, for which choices from the students are taken.**
- The student's medium of instruction (Marathi/English) is considered too before assigning practice teaching school.**
- Well renowned schools of Jalgaon selected that provide a boost in the pupil teacher's capacities, skills capabilities.**

- 1. Orientation to school principal/teacher's:**

- **SES Principal and Head of Department make one-to-one conversations (oral and/ or letter) with the school principal and teachers, and inform them about the activities that are needed to be performed by the internees.**
- **The list of activities are shared with the school principal through letter.**

1. Orientation to students going for an internship:

Following methods are used for orientation of the students towards internship:

- **Students are informed about the school's requirements and do's & don't within the school.**
- **Guidelines are given to students for their apt behaviour with school authority, students, parents and dress-codes as a part of their teaching practice.**
- **Students are informed about various school curricular and co-curricular activities that they have to perform during internship, and the necessary resources like teaching aids etc. to conduct these activities.**

1. Defining role of teachers of the institution:

The college defines roles of teachers in the following manner:

- **On the first day of the internship in the school, pupil teachers are oriented by the school coordinator and college teacher.**
- **Teachers provide valuable exposure on the internship by ensuring regular checks by visiting the school.**
- **Student's doubts are discussed with the school and a smooth flow is ensured by the teachers.**

1. Streamlining mode/s of assessment of student's performance:

The training program formally assessed for each of the intern throughout the internship in the

- **Regular visits are done by different teachers to the schools for the observation and checking of the lesson plans.**
- **Peer observation is another part of assessment whereby the peers will assess and look after their co-teachers and suggest them for improvement.**
- **Internees record their scheduled activities in the "Engagement with field" (EWF) file and is properly checked by the college faculty with suitable remarks.**

1. Exposure to variety of school set-ups:-

- Efforts are made to provide the most diversified and finest mode of learning to students by providing them a changed and new school environment every time they go for an internship.
- SES tries to provide both government and private schools to students.

2.4.9 Average number of students attached to each school for internship during the last completed academic year

Response: 7

2.4.9.1 Number of schools selected for internship during the last completed academic year

Response: 9

File Description	Document
Data as per Data Template	View Document

2.4.10 Nature of internee engagement during internship consists of

1. Classroom teaching
2. Mentoring
3. Time-table preparation
4. Student counseling
5. PTA meetings
6. Assessment of student learning – home assignments & tests
7. Organizing academic and cultural events
8. Maintaining documents
9. Administrative responsibilities- experience/exposure
10. Preparation of progress reports

Response: B. Any 6 or 7 of the above

File Description	Document
Data as per Data Template	View Document

2.4.11 Institution adopts effective monitoring mechanisms during internship programme.

Response:

Institution adopts effective monitoring mechanisms during internship programme.

Sadguru college of Education conducts a effective internship programme for teachers Trainees as

prescribed in the syllabus given by the affiliating KBCNMU university, Jalgaon we follow a well organized & well planned schedule for internship. Student-teacher are trained under able guidance of faculty members are prepared for the field in all aspects Trainees are given demonstration for each micro-teaching skill by the faculty members assigned for each subject and skill. After demonstration student-trainees are provided opportunities for simulations to practice each skill developed so that skill can be mastered before the actual internship in the reputed schools of proximity.

List of schools is pre-decided by the coordinator & are informed well in advanced about the advent of the internship programme. Students are allotted the schools in group. Students are allotted the schools well in time before the Internship programme commences so that they can get familiar with the route there is no challenge faced on the first day. The students are oriented for the internship programme including details of contacts of incharge. The school principals are requested for an orientation on the first day of internship.

The college adopts a rigorous and well planned mechanism to carry out the monitoring & assessment of students in the schools during the internship programme. Each teacher educator is assigned a school for monitoring & evaluation purposes on a rotation basis. Teacher educators also maintain a proper record of each observation & remarks given.

Role of Teacher-Educator:-

The role of teacher educator is

- 1. To maintain & ensure regularity and punctuality of teacher-trainees during the internship.**
- 2. Teacher educators also ensure the optimal learning exposures to trainees during their internship programme.**
- 3. They also look after the problems faced by students in the schools & provide viable solutions at her level.**
- 4. Teacher-educator assigned, assesses the students for their observation skill & their participation in school activities.**
- 5. Suitable feedback is provided to the trainees for improvement in performance.**

Role of school Principal:-

The Role of school principal is

- 1. To look after the proper allocation of classes to the interns.**
- 2. To orient the Interns about the functioning of school system & role of a teacher.**
- 3. To provide regular remarks on the lesson planning & its execution by the interns in the class.**
- 4. To provide feedback of interns to the teacher-educator.**

Role of Peers:-

- 1. To sit & observe peers throughout class duration**
- 2. To monitor peers for better performance**
- 3. Discussion upon presentation is done among peers for improvement.**

4. To reflect upon observation & improving oneself.

2.4.12 Performance of students during internship is assessed by the institution in terms of observations of different persons such as

- 1. Self**
- 2. Peers (fellow interns)**
- 3. Teachers / School* Teachers**
- 4. Principal / School* Principal**
- 5. B.Ed Students / School* Students**

(* 'Schools' to be read as "TEIs" for PG programmes)

Response: B. Any 4 of the above

2.4.13 Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include

- 1. Effectiveness in class room teaching**
- 2. Competency acquired in evaluation process in schools**
- 3. Involvement in various activities of schools**
- 4. Regularity, initiative and commitment**
- 5. Extent of job readiness**

Response: B. Any 4 of the above

2.5 Teacher Profile and Quality

2.5.1 Percentage of fulltime teachers against sanctioned posts during the last five years

Response: 1.9

File Description	Document
Data as per Data Template	View Document

2.5.2 Percentage of fulltime teachers with Ph. D. degree during the last five years

Response: 78.95

2.5.2.1 Number of full time teachers in the institution with Ph.D. degree during last five years

Response: 3

File Description	Document
Data as per Data Template	View Document

2.5.3 Average teaching experience of full time teachers for the last completed academic year.

Response: 11

2.5.3.1 Total number of years of teaching experience of full-time teachers for the last completed academic year

Response: 33

2.5.4 Teachers put-forth efforts to keep themselves updated professionally through

- **In house discussions on current developments and issues in education**
- **Sharing information with colleagues and with other institutions on policies and regulations**

Response:

In house discussions on current developments and issues, policy in Education sharing information with colleagues and other institutions policies & regulations motivated faculty for attend research seminar, conference, workshop etc.

Teachers at SES put efforts to keep themselves updated professionally many in-house discussions are done in the institution. In these types of discussions all the faculty members take participation actively. Topics for discussion are selected among latest development in education & issues in education. Different policies & regulations are issued by the government & in the same reference teachers at Sadguru College of education aim at discussing them with each other to keep them updated. The purpose in-house discussion on current developments & issues in education.

- **To create awareness regarding issues of policies & regarding**
- **To make themselves aware about recent development in education system.**
- **To get ready for changes in education system.**
- **To provide solution of queries related to different issues & challenges of the education system.**

To make the teachers aware about the changes going in the education system, teachers at SES conduct discussion sessions on recent policies & regulations which are issued by the government at regular intervals. Thus efforts are made in this direction to remain updated with scenario. The different policies which have been discussed in past right to education Act, Technology in education gender issues in education, Draft of NPE etc

Through the discussions on recent policies among teachers they felt more confident as they are aware about the educational issues & policies. The queries of the teachers are solved related to different policies it increases teacher's interest to know more about the recent trends in education.

Teacher at SES also share information with other teachers about policies and regulations on regular basis information is also shared with other institutions during exchange programs regarding change in education system. Terms of discussion of policies & regulations have been mentioned in the Moue's. Efforts have been done by all institutions to increase discussion on education system.

2.6 Evaluation Process

2.6.1 Continuous Internal Evaluation(CIE) of student learning is in place in the institution

Response:

Sadguru college of education runs through a well placed mechanism and adopted those rules, regulations & policies which further contribute to continuous & comprehensive evaluation of students throughout the session sadguru has adopted the following measures to maintain the quality of internal Assessment.

- 1.Students attendance is reviewed periodically & the student, reporting shortfall, are informed
2. Under the formative approaches teachers generally marks or grades to the students on their assignments, files, Co-curricular activities & their regularly in the classroom is being monitored.
3. The Record of the students is maintained by the faculty & they are assed on the basis of their performance in curricular as well as co-curricular areas.
4. Internal assessment is done for all students as per the university Norms.
5. Record's of students Participation in various activities is maintained.
6. The faculty is personally involved to help the students to prepare the assignments. Correction & modifications are constantly done.

A Variety of measures are adopted to ensure rigor of the internal assessment

Internal Exam:-

It held on two per academic year as per university norms. The answer sheets are shown to the students & adequate verbal or written feedback's are provided.

Assignments, Presentations and Activities-

Teacher are given free hand to design their own evaluation method in this category, whereby students are encouraged to participate in interactive sessions, group discussions, PowerPoint, projects & assignments.

Students are also encouraged to apply the theoretical concepts taught in class to real life situation through these projects, assignments etc. curriculum has enough opportunities to enhance skills through practical sessions planned in-EPC-1, EPC-2, EPC-3, EPC-4, EPC-7

And Practice teaching planed also in EPC-5, EPC-6.

Students are given the opportunity to improve upon their performance through tests & one to one discussion during the classes.

According to individual needs of the students, sometimes personalized & individual attention is provided; especially for students who face difficulty in learning Remedial classes are also offered in Various Subjects to provide additional guidance.

2.6.2 Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation

- 1. Display of internal assessment marks before the term end examination**
- 2. Timely feedback on individual/group performance**
- 3. Provision of improvement opportunities**
- 4. Access to tutorial/remedial support**
- 5. Provision of answering bilingually**

Response: B. Any 3 of the above

2.6.3 Mechanism for grievance redressal related to examination is operationally effective

Response:

Sadguru College of education has a well formed examination cell which receives all the grievances related to internal & external exams & Assessment. It aspires to sort out the grievances within the stipulated time period.

Grievance Redressed Cell

Examination cell is responsible to deal with all grievances related with the internal Assessment and external examinations.

All type of grievances related with evaluation process are taken up for consideration and redressed by the Examination cell. The grievances of students are communicated through the mentors and the faculty members as well. It is taken up for initial considering by the Class Mentors and then the Redressed Cell. After a thorough consideration of the matter, the redressed measures are taken. Proper documentation is done related with the Grievances. We look up to the grievances in the following manner-

Internal Grievance Redressed

In internal cases, the grievances are usually related to the dissatisfaction in the evaluation in Internal exams or assessment marks so the the concerned faculty takes up essential measures to satisfy the Grievance Raiser providing substantial records (attendance records and performance records). Types of internal grievances are-

- Marked absent in the assignment**
- Marks deduction due to not showing appropriate performance in any one of the assignments.**

External Grievance Redressed

At the university level, the college examination committee guides the students for necessary actions. The head of the examination committee coordinates with the other members regarding the smooth conduction of examination procedure, evaluation procedure and results and thereby necessary

action is taken. The college also intimates the university regarding any mismanagement in the conduction of examination from the university side. The students can apply for revaluation or can appear for Back paper in case of any loophole or dissatisfaction. Types of Grievances dealt by the examination committee are-

Pre-Examination Grievances

- **Not getting Hall Ticket for the examination**
- **Different subjects mentioned on the admit card**
- **Name is not correctly written on the admit card**
- **Candidate's Photo missing**
- **From filling receipt not provided**

Post –Examination Grievances

- **Result not declared**
- **Name not found in result list**
- **Absent marked in specific papers**
- **Absent marked in all papers**

2.6.4 The Institution adheres to academic calendar for the conduct of Internal Evaluation

Response:

Before the commencement of the academic year, the Institution prepares and published Academic calendar 'containing the relevant information regarding the teaching learning schedule (working days), various events to be organized, holiday, dates of internal examination, semester examination final etc. The academic calendar is prepared so that teachers should know all the activities regarding continuous internal evaluation process and also displayed in the Principal's office. The student's academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, seminars, project work, unit test and semester examinations. The review of internal assessment is taken by the Principal regularly. For the implementation of Internal Assessment Process, Examination committee is formed at the college level which monitor.

Overall internal assessment process

The examination committee, send the information to the University about the students who are appearing for the examination. After receiving enrolled list of the students' by the University, the college prepares seating arrangement charts, list of invigilators etc. The record internal assessment is maintained at the college level.

Every department has to submit the compliance of the academic calendar as part of their annual submission. In addition the internal audit conducted which ensures the compliance to verify with documentary evidence.

The process is as follows:

Teacher: Every teacher is assigned subject to be taught during the academic year.

The teacher plans the teaching and evaluations schedule of the assigned subject. The type and schedule internal evaluation is planned in consultation with the head of the department.

Head of the Department: The Head of the department complies the academic plan submitted by the teachers and ensures that there is no overlapping of the activities in general and the Continuous Internal Evaluation in particular at both the internal as well as the University level. Then the Academic calendar is forwarded to the IQAC. The decision regarding dates for conduct of assignments depends on completion of syllabus, mid-breaks, gazetted holidays as well as other planned activities of the college such as the Festivals, Annual Day, Sports day, etc.

IQAC: The IQAC Complies the inputs received from the teachers and a comprehensive plan is prepared.

File Description	Document
Academic calendar of the Institution with seal and signature of the Principal	View Document

2.7 Student Performance and Learning Outcomes

2.7.1 The teaching learning process of the institution are aligned with the stated PLOs and CLOs.

Response:

College follows the outcome-based education; hence the Program Learning Objectives (PLOs) and Course Learning outcomes (PSO) are aligned with the vision and mission of Sadguru . SES focuses on development of its students not only by imparting quality education in teacher training but also in instilling a sense of self worth and discipline. Students would get opportunities to participate in numerous co-curricular activities on and off the campus, to realize their true worth and potential.

For defining the PLOs and CLOs, we follow the consultative process involving the stakeholders. Adequate care is being taken by the KBCNMU University in describing the knowledge, skills and competencies that students are expected to acquire during B.Ed Program. Sadguru College of Education works on those targeted aims and objectives rigorously to provide quality education to the learners as well as to achieve the expected outcome.

Programme Learning outcomes and Course Learning Outcomes

Program learning outcomes of B.Ed. :

After completion of the B.Ed. program, the student teacher will be able to

1. Acquire conceptual tools of sociological analysis and hands-on experience of engaging with diverse communities, children and schools

2. Apply knowledge of various aspects of development of learner for planning learning experiences
3. Develop skills regarding various role of teacher in facilitating learning
4. Develop a conceptual understanding about issues of diversity, inequality and marginalization in Indian society and the implications for education
5. Apply constructivist and cooperative learning principles for teaching-learning process
6. Analyze contexts and the relationship between school curriculum, policy and learning
7. Apply knowledge of the cultures, policies and practices that need to create an inclusive school
8. Use information and communication technology for enhancing learning-teaching process
9. Use drama and art for development of personality of learners
10. Relate knowledge about gender, school and society with learning
11. Acquire basic understanding about new trends in education
12. Develop professional attitude towards teaching Pedagogical Skills
- 13 The Student teachers use knowledge of effective verbal non - verbal & media communication techniques to foster active inquiry, collaboration & supporting

apply constructivist and cooperative learning principles for teaching-learning process - analyze contexts and the relationship between school curriculum, policy and learning - apply knowledge of the cultures, policies and practices that need to create an inclusive school - use information and communication technology for enhancing learning-teaching process - use drama and art for development of personality of learners - relate knowledge about gender, school and society with learning - acquire basic understanding about new trends in education - develop professional attitude towards teaching

SES framework for the Program Learning Outcome (PLOs) and Course Learning Outcome (CLOs) Newly recruited staff members are briefed on the Program Outcomes and the Course Outcomes. The Program Learning Outcome (PLOs), Course Learning Outcome (CLOs) of all courses/programs are made available on the website. Program Learning Outcomes and Course Learning Outcomes are discussed with the students at the time of orientation. . Bridge Courses help to clear PLOs and CLOs of each course in the beginning of program.

2.7.2 Average pass percentage of students during the last five years

Response: 70.63

2.7.2.1 Total number of students who passed the university examination during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
76	147	163	107	41

File Description	Document
Data as per Data Template	View Document

2.7.3 The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

Response:

The college offers a B.Ed programme with clearly defined outcomes. Programme Learning outcomes and course Learning outcomes are in sync with each other.

The college has a well planned and systematic process of collecting and evaluating data on programme and course learning outcomes and uses them to overcome the barriers to learning.

Measurement tools such as seminars, tests, group discussions, and assignments are used to assess student learning outcomes. It is used by the college to overcome learning obstacles.

As per Continuous assessment, depending on the course style, several methods for continual evaluation include class tests, seminars, and assignments.

The students of the college provide inputs on drawbacks, limitations and merits in teaching and learning. Feedback is also collected to assess the performance of the the faculty members.

Student Welfare Cell of the college helps in resolving students' problems – academic, psychological etc. supporting them to attain the programme outcomes. Different ways in which the students and staff are made aware of learning outcomes are as follows:

- a) Teachers plan those learning activities in the subject class that can motivate learners to analyze their learning outcomes.**
- b) The results of each academic year are analyzed thoroughly by the Principal with the HOD, who in turn discuss them with the teachers.**
- c) The names of meritorious students are prominently displayed to encourage new learners to work in the right direction.**
- d) Such meritorious students are felicitated for their performance during Annual day.**
- e) The intended Learning outcomes of other co-curricular and extra curricular activities are also communicated to students from time to time in classes also so that they understand the importance of developing an all round personality.**

f) Winners of cultural and Sports events are awarded prizes. Information about student learning is assessed through both direct and indirect measures. Direct measures may include homework, quizzes, exams, reports, essays, research projects, case study analysis and other performances. Examples of indirect measures include course evaluations, student surveys, course enrollment information, alumni surveys and school placement rates.

Approaches for measuring students' learning

Summative assessments - tests, assignments and other course activities that are used to measure student performance. They often reveal what students have learned at the end of a unit or the end of a course. Within a course, summative assessment includes the system for calculating individual student grades.

Formative assessment - any means by which students receive input and guiding feedback on their relative performance to help them improve. It can be provided face-to-face in office hours or in written comments on assignments.

2.7.4 Performance of outgoing students in internal assessment

Response: 100

2.7.4.1 Number of students achieving on an average 70% or more on internal assessment activities during last completed academic year

Response: 63

File Description	Document
Data as per Data template	View Document

2.7.5 Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to.

Response:

Sadguru college of education focus on identifying the needs of learning at entire level so that's student can be carried according to their needs different type of method are used to Cater the needs of learner and to access those needs various assessment tax like oral ,presentation ,assignment, examination, project work, participation in co curricular activities are done to know about the performance & improvement in student whether it is curricular or co curricular some of the assessment text and perform of the students reflects their initially identified learning need As given below example

1.Pankaj wagh from 2020 one was a slow learner he got courage marks for graduation to cattle the need of Pankaj he was provided with remedial classes note providing etc he got very good marks for pear course

2. Arvind Pawar from 2019 2020 was moderate learner at entire level he was provided. with the extra study material some open

3. batch 1920 was not good in the curricular activity at entire level she did not participate in Talent Hunt also she was provided with the monitoring session to motivate to take part in the activities after monitoring she participate in many activities

2.8 Student Satisfaction Survey

2.8.1 Online student satisfaction survey regarding teaching learning process

Response:

Criterion 3 - Research and Outreach Activities

3.1 Resource Mobilization for Research

3.1.1 Average number of research projects funded by government and/ or non-government agencies during the last five years

Response: 0.2

3.1.1.1 Number of research projects funded by government and non- government agencies during the last five years..

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	0

File Description

Document

Sanction letter from the funding agency

[View Document](#)

Data as per Data Template

[View Document](#)

3.1.2 Average grants received for research projects from government and / or non-government agencies during the last five years (INR in Lakhs)

Response: 0

3.1.2.1 Total grants received for research projects from government and / or non-government agencies during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

3.1.3 In-house support is provided by the institution to teachers for research purposes during the last five years in the form of: 1.Seed money for doctoral studies / research projects 2. Granting study leave for research field work 3. Undertaking appraisals of institutional functioning and documentation 4. Facilitating research by providing organizational supports 5. Organizing research circle / internal seminar / interactive session on research

Response: B. Any 3 of the above

File Description

Document

Data as per Data Template

[View Document](#)

3.1.4 Institution has created an eco-system for innovations and other initiatives for creation and transfer of knowledge that include

- 1.Participative efforts (brain storming, think tank,etc.) to identify possible and needed innovations**
- 2.Encouragement to novel ideas**
- 3.Official approval and support for innovative try-outs**
- 4.Material and procedural supports**

Response: B. Any 3 of the above

3.2 Research Publications**3.2.1 Average number of research papers / articles per teacher published in Journals notified on UGC website during the last five years**

Response: 0.53

3.2.1.1 Number of research papers / articles per teacher published in the Journals notified on UGC website during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	0	0

File Description

Data as per Data Template

Document

[View Document](#)

3.2.2 Average number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the last five years

Response: 8.42

3.2.2.1 Total number of books and / or chapters in edited books, papers in National / International conference proceedings published during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
7	5	5	7	8

File Description

Data as per Data Template

Document

[View Document](#)

3.3 Outreach Activities

3.3.1 Average number of outreach activities organized by the institution during the last five years..

Response: 6

3.3.1.1 Total number of outreach activities organized by the institution during the last five years.

2021-22	2020-21	2019-20	2018-19	2017-18
9	10	4	4	3

File Description

Document

Data as per Data Template

[View Document](#)

3.3.2 Percentage of students participating in outreach activities organized by the institution during the last five years

Response: 53.1

3.3.2.1 Number of students participating in outreach activities organized by the institution during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
103	115	87	63	34

3.3.3 Percentage of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the last five years

Response: 52.84

3.3.3.1 Number of students participated in activities as part of national priority programmes during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
118	110	53	78	41

File Description	Document
Data as per Data Template	View Document

3.3.4 Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development

Response:

Sadguru college of Education organizes outreach activities in the community with active participation of students in various areas. Health awareness programme, environment soil protection, Women empowerment, social issues etc.

Awareness Programme & rallies:-

Students conducted awareness programme for public health problems for environment conservation, female health care election awareness etc.

A programme on National Election Day was conducted for the students for election awareness.

The college organizes rallies especially nearby area to make the public aware about the issues of soil pollution on soil day. The students were involved in the programme like 'prabhaat feri' on Environment day organized by our college.

It's always remarkable to recall the Contribution of great leaders of India & let the people make aware of their contribution too. In this spirit, the student took initiatives & spread the contribution of Mahatma Gandhi, Sardar vallabhai Patel, Dr. B.R. Ambedkar etc.

Contribution in literacy/Education:-

Some Programme ware conducted to educate the ill literate. The Students contributed literacy programme to educate slum Children in the nearby area of our college.

Students were motivated for to educate Children in the surrounding slum area. The concept behind this was to reach the maximum number of children with the help of our students & educate them. Not only this in the period of pandemic when the children were facing difficulty with online learning, our students guided children to use new educational devices like mobile phones for learning.

Nukkad-Natak, Speech & other activities:

By Nukkad-Natak students tried to make today's generation aware about king Shivaji, rights of human beings, rights to vote, and Environment awareness etc. students played Nukkad Natak on above topics.

Celebration of various days':-

For winder change in society it is important to take the aware students teachers about

National & international important day's for know about the importance about great leaders, freedom fighter, Educationalist, philosopher etc. our college celebrate all the important day's and organize experts lectures, seminar, on particular topic.

3.3.5 Number of awards and honours received for outreach activities from government/ recognized agency during the last five years

Response: 0

3.3.4.1 Total number of awards and honours received for outreach activities from government/ recognized agency during the last five years.

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Document

Data as per Data Template

[View Document](#)

3.4 Collaboration and Linkages

3.4.1 Average number of linkages for Faculty exchange, Student exchange, research etc. during the last five years

Response: 1

3.4.1.1 Number of linkages for faculty exchange, student exchange, research etc. during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	1	1	1

File Description

Document

Data as per Data Template

[View Document](#)

3.4.2 Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the last five years

Response: 4

3.4.2.1 Number of functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the last five years

Response: 4

File Description	Document
Data as per Data Template	View Document

3.4.3 Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes

- 1. Local community base activities**
- 2. Practice teaching /internship in schools**
- 3. Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education**
- 4. Discern ways to strengthen school based practice through joint discussions and planning**
- 5. Join hands with schools in identifying areas for innovative practice**
- 6. Rehabilitation Clinics**
- 7. Linkages with general colleges**

Response: C. Any 3 or 4 of the above

File Description	Document
Data as per Data Template	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories,sports field, fitness center, equipment, computing facilities,sports complex, etc. for the various programme offered

Response:

Sadguru College of Education has adequate infrastructure facilities and resources to conduct the curricular and co-curricular activities that enable it to contribute in Holistic development of the learner. The college has built up area of 4800.926 sq.mt that the consist of following.

1. classrooms ; college has 10 classrooms, 1 seminar hall and 01 ICT resources center 01 multipurpose hall and conference all that support the teaching learning process. The the campus is fully Wi-Fi unable learners use ICT facilities in attending webinar, presentation, preparing Technology enable lesson plan and thus become important to match the needs of global sector.

2. Library; The college has won library associate with one library come reading room: library forces and integrated library management system library software that helps in a maintain the record of the book and journals.

3. Laboratories; available in the college consist of psychology, mathematics, Science with the capacity of 25 student at the time. Computer lab is occupied with the software and internet connectivity to make the student proficient in a wide range of computer applications and the third make them patent in the present scenario of requirement of Technology enable teachers.

4. equipment's; in the science and mathematics laboratory of equipment are available that you feel teacher used to perform experiment of their oven social science models chart on various concepts to use in teaching. The psychology laboratory is well occupied with material and psychological test to know the different behavior of person.

5. Computing facilities; computer liability is a well occupied with the update MS Office software each faculty has college provide facility of microphone webcam and the speaker online classes a common attach printer is also available for printing the document. in the class.

6.art and craft ; in the college campus Art and Craft Centre and a teaching learning resource Centre for work experience it provides students to encourage art practice and the development aesthetic value.

7. Common ladies room; it provide female student a place to relax study and how informal discussion in free time available

8. sports field and sports; two supports sports activities once Sports field are available in the in the sister institution Sadguru College of Physical Education

9. Fitness center; various health related activity are done by the student in the center to develop

more state and the stamina themselves. indoor game like a table tennis carom board chase badminton football etc also available in the center

10. parking area; the campus has a white parking area to accommodate to as well as four wheeler vehicles

11. Lift ; the college has a facility of two lifts for all

12. Ramp ; Ram and wheelchair are also available for differential able person

4.1.2 Percentage of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the last completed academic year.

Response: 25

4.1.2.1 Number of classrooms and seminar hall(s) with ICT facilities

Response: 03

4.1.2.2 Number of Classrooms and seminar hall(s) in the institution

Response: 12

File Description

Document

Data as per Data Template

[View Document](#)

4.1.3 Percentage of expenditure excluding salary for infrastructure augmentation during the last five years

Response: 17.44

4.1.3.1 Expenditure for infrastructure augmentation excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
445836	446423	316485	261716	251806

File Description

Document

Data as per Data Template

[View Document](#)

Any additional information

[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software

Response:

The college library is fully air ventilation Wi-Fi enabled and has a CTET capacity of 50 students, consisting of provision to enable student to access information for their academic Persian through internet and e resources. additionally two computer have been installed for the students Sadguru College of Education keeping in view the mission and vision of KBC n m u University provides all the resources required to empower women through education library is located on the third floor of the campus with the total area of 185.09 sq.mt . the library is a well occupied with all the facility for students and faculty members and a provides them with the sufficient teaching learning material. the library has sample books to refer for the core and elective paper as well as for professional growth. the library also has a reading room for students and a faculty to work upon reference and study materials. the library play of Vital role in the teaching learning process as it provide the material online as well as offline to refer. the student get the book issue for the week and available the facility of library and its resource to the full s. laborate at Satguru is not just a centre of learning but also and ocean of knowledge and a learning experience. students and faculty contribute the library facilities by the actively participating in all the activities organised by the library cell from time to time. library at Satguru keep on updating itself with letters book and journals to keep abrase of the changing scenario in the education industry.

Libraray Automation - software . Sadguru College of Education offer partly Automotive library and a process and integrated library management system of lemon library software by Microsoft company installed 2017

Name of Learning Resourses	Number of books
Print Book	2828
Encyclopedias	03
Journals	11
News paper	03
Barcode Scanner / printer	01
Canon LBP 2900	01

- The Library Follows the Open Access System
- Available form 10 to 6 pm on all working day
- The Library publishes monthely updaates about the addition of books journals
- Year wise time/ table

File Description	Document
Bill for augmentation of library signed by the Principal	View Document

4.2.2 Institution has remote access to library resources which students and teachers use frequently**Response:**

The library of Sadguru College of Education is updated each year according to the changing needs of the education system and teacher training pattern with the changing requirements of the education industry and Rapid changing word into digitalisation of education all across the nation Sadguru library subscribe to a remote access and Manual access to Evil the library resources to the student and faculty visiting the library physically there is various book related to Core and other reference books motivational , competitive exam book are available in the library. last year questions paper, model question paper are also available in the library. also provide facility. facility the reading room of the college also available for student for their studies 50 student sitting capacity in the reading room. student easily access book for reading.The library also provide research related magazines like University news and other ISBN research journals for students

4.2.3 Institution has subscription for e-resources and has membership/ registration for the following

- 1.e-journals
- 2.e-Shodh Sindhu
- 3.Shodhganga
- 4.e-books
- 5.Databases

Response: E. None of the above

File Description	Document
Data as per Data template	View Document

4.2.4 Average annual expenditure for purchase of books, journals, and e-resources during the last five years (INR in Lakhs)

Response: 18243.4

4.2.3.1 Annual expenditure for purchase of books, journals and e-resources during the last five years. (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
17605	27800	18027	16000	11785

File Description	Document
Income Expenditure statements highlighting the expenditure on books, journals, e- resources with seal and signature of both the Principal and Chartered Accountant	View Document
Data as per Data Template	View Document
Any additional information	View Document

4.2.5 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 3.48

4.2.5.1 Number of teachers and students using library for Month 1(not less than 20 working days) during the last completed academic year

Response: 128

4.2.5.2 Number of teachers and students using library for Month 2 (not less than 20 working days) during the last completed academic year

Response: 133

4.2.5.3 Number of teachers and students using library for Month 3 (not less than 20 working days) during the last completed academic year

Response: 140

4.2.5.4 Number of teachers and students using library for Month 4 (not less than 20 working days) during the last completed academic year.

Response: 135

4.2.5.5 Number of teachers and students using library for Month 5 (not less than 20 working days) during the last completed academic year.

Response: 167

4.2.6 Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways

- 1.Relevant educational documents are obtained on a regular basis**
- 2.Documents are made available from other libraries on loan**
- 3.Documents are obtained as and when teachers recommend**
- 4.Documents are obtained as gifts to College**

Response: C. Any 2 of the above

File Description	Document
Data as per Data Template	View Document

4.3 ICT Infrastructure

4.3.1 Institution updates its ICT facilities including Wi-Fi

Response:

Today it is a essential for the student alert and master the latest technology in order to be corporate ready as a consequence teachers are combining. Technology with traditional modes of instruction to engage student in long term learning in college use information for communication technology ICT in educational to support in hands and optimise the delivery of education the college has good it facility available for technique teaching learning Research and administration the institution has a special teachers with first and experience and a practical skill development to handle with the extremely different equipment. classroom for more effective and efficient techniques our goal is to standardise all multimedia equipment in every lecture all to allow faculty to have the same technique control and capabilities no matter where there are teaching on campus Wi-Fi facility is made available to all faculty members and students inside the campus

2017-2018

1. Windows 3 updated
2. computer speaker 3
- 3.32 GB pendrive
4. desktop 20 laptops 1
5. LED TV-1

2018-19

1. headphones for language lab
2. web camera 01
3. one canon printer 1

2019-20

1. microphone-1
2. Windows 5 updated 02
3. Quick Heal Anti-Virus 05

2020-21 1.

- printer 02
2. external hard disc 01
3. power backup UPS 2
4. tripod 3

2021-22

1. web camera - 3

2. laptop-02
3. printer Colour 01
4. hard disk -01

4.3.2 Student – Computer ratio for last completed academic year

Response: 10:1

File Description	Document
Data as per Data Template	View Document

4.3.3 Internet bandwidth available in the institution

Response: 50

4.3.3.1 Available bandwidth of internet connection in the institution, in MBPS

Response: 50

4.3.4 Facilities for e-content development are available in the institution such as

1. Studio / Live studio
2. Content distribution system
3. Lecture Capturing System (LCS)
4. Teleprompter
5. Editing and graphic unit

Response: E. None of the above

File Description	Document
Data as per Data Template	View Document

4.4 Maintenance of Campus and Infrastructure

4.4.1 Percentage expenditure incurred exclusively on maintenance of physical and academic support facilities during the last five years (INR in Lakhs)

Response: 13.4

4.4.1.1 Expenditure incurred exclusively on maintenance of physical and academic support facilities during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
331626	254119	287051	403104	47300

File Description	Document
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	View Document
Data as per Data Template	View Document

4.4.2 Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. are in place

Response:

The college has a well define system in place for maintenance and utilise of all its physical and academic facility .Classroom management system CCTV install in each premases to make sure safety and security of all students teachers. Stock list of assist to classroom property cleaning and maintenance are done or regular basis annual maintenance of all the modern teaching technology system about repair and replacement are the basic attributes of classroom management. The laboratories in the college are furnish according to the statutory rules necessary equipment and material is procure to deliver to the students the best standard of education fire safety equipment is maintain in the space maintenance regular inspection of organise periodic maintenance is done by regular cleaning of the lap spaces regular checkup of equipment is carried out at the end of every year. library in the books are loss then the bore shall replace the book of the same title after getting permission from the principal should be reported to the librarian in writing after checking the borrowing register they will be issue or duplicate card at the end of the academic period borrow or car shall be regularly to the library withdrawal of book and other reading material which is not useful for current references is done on a regular basis care of library books student are required to handle a book journals very carefully marking with pencil writing or highlighting tearing the pages or multilate in the same in anyway will be view very seriously 1computers maintenance of computer updating software related to administrative and over all maintenance of Campus infrastructure annual maintenance of computer, printer, software, CCTV, fire in place website , is maintain and updated with the help of external professional sports sale look after maintaining the sport ground and sport equipment and organised or and outdoor sport competition for student at college level other resources as well multipurpose hall seminar hall art and craft room multipurpose playground parking area health and physical Education resource centre lift and Ramp

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 A range of capability building and skill enhancement initiatives are undertaken by the institution such as:

- 1. Career and Personal Counseling**
- 2. Skill enhancement in academic, technical and organizational aspects**
- 3. Communicating with persons of different disabilities: Braille, Sign language and Speech training**
- 4. Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two**
- 5. E-content development**
- 6. Online assessment of learning**

Response: C. Any 2 or 3 of the above

File Description	Document
Data as per Data Template	View Document

5.1.2 Available student support facilities in the institution are:

- 1. Vehicle Parking**
- 2. Common rooms separately for boys and girls**
- 3. Recreational facility**
- 4. First aid and medical aid**
- 5. Transport**
- 6. Book bank**
- 7. Safe drinking water**
- 8. Hostel**
- 9. Canteen**
- 10. Toilets for girls**

Response: D. Any 5 of the above

5.1.3 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases such as

- 1. Institution has guidelines regarding redressal mechanism approved by appropriate statutory/regulatory bodies**
- 2. Details of members of grievance redressal committees are available on the institutional website**
- 3. Awareness programmes are conducted to communicate the guidelines for redressal of student grievances to teachers and students**
- 4. Provision for students to submit grievances online/offline**
- 5. Grievance redressal committee meets on a regular basis**
- 6. Students' grievances are addressed within 7 days of receiving the complaint**

Response: C. Any 3 or 4 of the above

File Description	Document
Upload any additional information	View Document
Data as per Data Template for the applicable options	View Document

5.1.4 Institution provides additional support to needy students in several ways such as: 1. Monetary help from external sources such as banks 2. Outside accommodation on reasonable rent on shared or individual basis 3. Dean student welfare is appointed and takes care of student welfare 4. Placement Officer is appointed and takes care of the Placement Cell 5. Concession in tuition fees/hostel fees 6. Group insurance (Health/Accident)

Response: C. Any 2 of the above

File Description	Document
Data as per Data template	View Document

5.2 Student Progression

5.2.1 Percentage of placement of students as teachers/teacher educators

Response: 3.39

5.2.1.1 Number of students of the institution placed as teachers/teacher educators during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
03	06	02	02	0

File Description	Document
Data as per Data Template	View Document

5.2.2 Percentage of student progression to higher education during the last completed academic year

Response: 0

5.2.2.1 Number of outgoing students progressing from Bachelor to PG.

5.2.2.2 Number of outgoing students progressing from PG to M.Phil.

5.2.2.3 Number of outgoing students progressing from PG / M.Phil to Ph.D.

File Description	Document
Data as per Data Template	View Document

5.2.3 Percentage of students qualifying state/national level examinations during the last five years (eg: NET/SLET/ TET/ CTET)

Response: 4.18

5.2.3.1 Number of students qualifying in state/ national level examinations (eg: NET/SLET/ TET/ CTET) during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
8	3	2	0	3

File Description	Document
Data as per Data Template	View Document

5.3 Student Participation and Activities

5.3.1 Student council is active and plays a proactive role in the institutional functioning

Response:

S.NO.	ACADEMIC CELL	FACULTY INCHARGE	STUDENT REPRESENTATIVE (SEM)
1.	INTERNAL COMPLIANCE CELL	Prof. Anita Wankhede	Babasaheb jadhav
2.	ADMISSION CELL	Mr.Pankaj Wagh	Shivde rajkumar
3.	ANTI-RAGGING CELL	Dr. Pratibha Patil	Kiran chaudhari
4.	WOMEN CELL	Dr.Anita Jave	Punam shamnani
5.	CULTURAL CELL	Prof. Ganesh Ragade	Wagh chandraman
6.	GRIEVANCE CELL	Dr. Leena Patil	Rameshwar raut
7.	EXAMINATION CELL	Prof. Ganesh Ragade	Nitin adakmol
8.	PLACEMENT ASSISTANCE CELL	Dr. Sangita Mahajan	Sonali deokar
9.	ALUMNI CELL	Dr. Anita Wankhede	Jumma tadavi
10.	LIBRARY CELL	Mr.Pankaj Wagh	Komal pawar
11.	DISCIPLINE CELL	Dr. Anita Jave	Vaibhav patil

5.3.2 Average number of sports and cultural events organized at the institution during the last five years

Response: 10.8

5.3.2.1 Number of sports and cultural events organized at the institution during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
21	8	11	7	7

File Description	Document
Data as per Data Template	View Document

5.4 Alumni Engagement**5.4.1 Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution.****Response:**

Aalumni serves many valueble role the help Build and Grow Institute brand through their work strength and word of mouth about the institute .an alumni group or aluminium Association is graduate or more broadly of former students additionally, such as groups often support new aluminary and provide a forum to create new friendship and developed business relationship with people of similar background.

alumni of Sadguru Education Society College of Education are well place in various fields like teaching education professional field Academy. The college has an active alumini group this group is not register yet but the process of registration has started and very soon we shall have a registered alumini assocation .

The mission of the SES alumini group is to foaster or sprit or loyalty and to promote general Welfare of the institute established professional and help to persue career change contact our annual gathering aluminium every year for the General Meeting there is a separate program in our college with the help of college faculty and the students they also share their experience student.

The object use of aluminium the .

1. maintaining the update and current information of all alumini
2. sustain sales of belonging to the alumni Association.
3. provide financial help to aluminium participate in teaching practices and internship participate
- 4.provide opportunities in placement and growing Institute brand .

At SES we follow a process to make student a part of the Alumni Association we have created a register form online and offline for all final year students alumini they can the member of this group by paying no fees.

we also encourage our final year student to continue with our WhatsApp group and join aluminu WhatsApp group and Facebook page also we can connect with each other for a long time and they can share their experiences memories and any update regarding vacancy for upcoming events to we also encourage them to participate in larg number in alumin metting so that they can provide suggestion for college betterment.

if we talk about participation and decentralization position of the college we have one representative and the internal Quality Assurance sale as a member this member can express your views in the meeting and talk suggestion in the functioning of the following as resource person in workshop in orientation program of newly admitted students during any seminar for student they can act as a motivator speaker help them to groom their skill for practical situation as well as they support the placement of the present student in various reputed school in Jalgaon and near about Jalgaon City yes aluminium Association contribute significantly through various activities during last 5 year motivation news students organising various activities they support and online teaching and learning they support in placement they also supporting internship programs some over aluminium part of our college as a staff member time to time they deliver guess lectures Rising activity for college planning for college development

5.4.2 Alumni has an active role in the regular institutional functioning such as 1. Motivating the freshly enrolled students 2. Involvement in the in-house curriculum development 3. Organization of various activities other than class room activities 4. Support to curriculum delivery 5. Student mentoring 6. Financial contribution 7. Placement advice and support

Response: B. Any 4 or 5 of the above

5.4.3 Number of meetings of Alumni Association held during the last five years

Response: 10

5.4.3.1 Number of meetings of Alumni Association held during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	2	2	2	2

File Description	Document
Data as per Data Template	View Document

5.4.4 Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them.

Response:

Alumni Association acts as an effective support system to the institution by;

- To arrange and support in placement activities for the students
- To encourage the students of the college & members of the Association for research Y& development work in various fields of Education.
- To Conduct workshops, guest lecture , skill development program
- To encourage and guide the students of the college on nurturing their talent and self- employment
- Alumni of the Sadguru Education society's college of education are contribute in the overall development of the students of college which would and sure better professional future for the students .

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission

Response:

VISION

To impart quality education training programs to make student

Skillful all round development.

MISSION.

- 1) To promote the welfare of the student.**
- 2) To encourage the use of ICT to cope up with digital words .**
- 3) To conduct various activities for the enhancement and all over development of the students.**
- 4) To empower students thoughts in integrating recent trend in the higher education.**
- 5) To established interaction between parents, school peers, exports, thoughts various programs.**

NATURE OF GOVERNANCE.

The institute follow a democratic and participatory mode of governor with all stay holder participating actively in its administration college is promoted by Sadguru Education Society has been established with commitment to Foster a Holistic approach to facility and promote studies and research in emerging areas of education in the educational field towards development of education in the era of globalization and privatization the governing body delicate authority to principal and HOD who intern share it with different committees and sales for smooth functioning.

. Calculate versatility in development of the dynamic personality of students throw a lot of Academy as well as professional preparation . And in order to accomplish our endeavors our governing body strictly follow the below;

- 1. Appoint teacher with all the rules and regulation of the NCTE and University.**
- 2. Stringently adhere to the process where we follow the eligibility criteria and take all .**

Necessary approvals.

. make sure that the student intake is as per the NCTE rules and regulation.

. Follow reservation policy as decided by the in State University

, focus on women empowerment, to make them self independent.

college with a multistory, environmentally friendly spacious campus and a state of the art facilities offer a range of course to meet the student requirement In order to cup in the dynamic of the ever evolving market and the students' requirements, the college management keeps investing in the latest technology, faculty training and the pedagogy and other extra curricular activities to import up to date education and enable student with the skill said to meet the requirements of the current environment.

The teaching system followed by the college is open and librarian to and extend where the student are encourage to engage more and provide feedback to keep the college improve wising on its resources, as and when it required.

The the college management also keep participating in the industry event and inter colleges competition to provide student with multifarious opportunities to let them relies their true worth and the potential. To empower its student with the latest Industries standard skill set college of launchers short term courses engage in a research and the development, keeps expanding their library, provide seats money to upgrade the computer lab and language lab and the teaching aids . And SES does not Just provide education rather it focus on building there students personality college arrange Self defence workshop empower their students with Self defence techniques which can be used during life threatening situation

6.1.2 Institution practices decentralization and participative management

Response:

Executes the development activities. CDC of the institute was set up in 2016.CDC of SES is a very effective body which serves as a link between the college, student and administration.

Meeting of CDC are held regularly to discuss matters related to college development, students and faculty development.

SES has been decentralized with the help of 18 different cells to look after different types of activities in an efficient way.

College Management encourages its employees and students to provide feedback, and keeps taking their suggestions time to time in order to improvise the college and its facilities.

In orders to provide latest and best-in-class courses for academic and non-academic work, College Management keeps a close watch on the industry trends and requirements, by actively interacting with its Alumni and its faculty members.

IQAC is established in the college and plays a pivotal role at academic and administrative level like school participation, outdoor interaction, green initiatives, regular FDP for teachers.

Representatives of the management, Principal, faculty members, staff members, students, eminent personalities and alumni are part of the committees. The college administration is decentralized through sadguru education society to Advisory Board to College Development Committee to Principal to IQAC then college work is divided into academic and administrative work.

Under the supervision of the principal, heads and committee Members College prepare plans organizing curricular, co- curricular and extracurricular activities.

These plans are approved by concerned authorities and implemented accordingly, while preparing the plan and its implementation.

Case Study:-

The college has a library cell which looks after the functioning of library. Every year regular meeting of library cell is held.

In the meeting, library cell decides the budget for purchase of books, journals and allied items for each programme.

Head of the department after discussion with faculty prepares the list of books and journals to be purchased; the list is submitted to the librarian.

Librarian puts the requirements in the library cell and takes approval for the lists.

Quotations are taken by the librarian from different dealers and comparative charts are made by the librarian and head of the library cell.

The comparative chart and the proposal for purchase is submitted to the principal

Principal forward this to management for approval.

After approval from the management the purchase or subscription is done by the librarian

Once the books are received in the library along with the bills, the price of each books and discount rates is verifies by the library staff in acquisition section.

Entry of each book is made in the accession Register with all the relevant details of the book like its price, publishers, vendor year of publication etc. then the bills are processed for payment with the accession number entered against each item.

Acquisition section certifies the above procedure before forwarding the bills to the account section.

With the permission of principal, the account section makes the payment to deals.

6.1.3 The institution maintains transparency in its financial, academic, administrative and other functions

Response:

SES maintains transparency in its financial, academic and administration functions by clearly defining its vision mission objectives at all levels.

All important matters relating to budget provision of the college and finance budget proposals to be presented before the Governing body for approval at the beginning of each year

There is provision of increment in salary in salary for employees of the institute on the basis of their performance.

College has an Internal and External audit system which is accessible to all, and the college has annual budget provision for future betterment.

Academic Transparency

SES strictly adheres to the academic calendar that details the various activities in advance. Admission notifications are made through face book WhatsApp and on its website. Admission forms are processed online and offline with all the relevant details explained in its prospectus and also on its website.

College organizes a campus placement week every year for 4th semester in its premises. This placement drive is open for all students of 4th semester.

College provides advance and innovative approaches of teaching-learning process in various prestigious schools of jalgaon internship programme, we also take area preference during internship so that students commute regularly without any trouble. We take feedback from students on a regular basis.

The internal assessment comprising various components, ensure that students monitor their performance, progress and fairness in the evaluation. There is provision on remedial classes and grievance redressed system.

We have a facility of online library access for all students as well as for faculty members.

To make transparency in the academic field SES provides full information of its syllabus, events, upcoming events etc. on its website. We have an active face book account where we display all the events of the colleges. We also have an active alumni association who participate directly or indirectly for college development on a regular basis.

In morning assembly, we provide facilities to every student for reading daily news and presentation of thoughts of the day, so that they learn presentation skills.

Administrative Transparency

College has a College Development Committee (CDC) formulated according to Maharashtra public University Act, 2016; it acts as a link between the college, students and administration.

Meeting of CDC are helped regularly to discuss matters related to college development, students and faculty development.

Recruitment and staff promotion are also undertaken with almost transparency.

IQAC is established in the college and plays a pivotal role in academic and administrative activities.

18 different cells are formed in the college to look after different types of activities. Representatives of the management, principal, faculty members, staff members, students, eminent personalities and alumni are part of the committees.

Colleges divided academic work in curriculum and co-curriculum activities and administrative work is divided into student welfare and administrative committee.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic plan is effectively deployed

Response:

The IQAC through deliberations with the stakeholders made a perspective (2017-2021) in 2017 for the development of academic, administrative and infrastructural facilities and approval was taken from management. The perspective plan is available on the college website which is closely associated with the vision, mission, and goal of the institution. College has regularly enhanced infrastructure and developed capacities for teaching and research of staff according to the changing academic and social environment The purpose of the was to strengthen the functioning of institution.

One of the examples of activity successfully implemented based on perspective plan is as follows:

Augmentation of Academic infrastructure and Equipment-

Following work is done is relation to infrastructure of the institution and demand of equipment

- **Increase in the number of computers**
- **Increase in the furniture**
- **Lab set up**
- **Books Rack for library**
- **Renewable energy devices**
- **Speakers**
- **Microphones**

- **Sports Equipment**
- **White boards**
- **Biometric devices**
- **Construction of Stage**
- **Increase in the number of lift s Lift**
- **LCD Projectors**
- **Laptops**

Now the college is well-equipped with all these facilities. The result of these college facilities is reflected in the happiness of students. Teaching-Learning process has become more effective. Furniture in the classrooms, Library has been increased. Master soft Ekp.solutions PvtLtd has been used for library working. SARAL LMS has been implemented in the institution. Biometric facility for teachers and students is provided in the institution. Various labs has been proved very useful for the students. Sports Equipment is very essential for the holistic development of students. So institution has also worked on it. Management has also worked on increasing the number of lifts. Stage has been constructed in the campus for all

Types of activities. Renewable sources of energy like solar plant etc. have been implemented in the institution.

75% of the proposed plan has been completed. As we were under the grip of pandemic wave for two years. A lot of action items/deliverable remained unfulfilled which will be tried to complete by March 2023.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Sadguru College of Education is affiliated to KBCNMU University, Jalgaon. The administrative Bodies/Councils/Committees/Boards are governed in a very transparent manner

As per the policy of institution transparent audit system is one of the best features of our institution. The college has an internal organizational structure that has evolved over years.

The system of governance is as follows:

- **The Statutory bodies of the College are the Governing Council, the Advisory Board and the**

college development committee. These bodies along with the IQAC play an important role in framing policies and executing them. The Governing Council functions as the Executive Body of the College to take decisions and plan strategies which are appropriate for the development of the institution. The Advisory Board constituted according to the guidelines of the UGC is responsible for scrutinizing the proposals with regard to the programmes of study, academic regulations, curriculum, syllabi and framing evaluation policies.

- The Principal as the Head of the Institution is the leader who is responsible for various administrative services of the institution. The principal is assisted by the Head of the department and faculty members. They all discuss the major programmes and issues in the College and support the principal in the administration of the institution.
- At College level there is Internal Quality Assurance committee (IQAC). The IQAC plays an important role for monitoring the internal quality of the institution.
- The Academic wing of the college lays emphasis on Extension and Outreach Programmes and provides platforms for students and faculty to reach out to the community
- College Committees: Various committees are constituted for the planning, preparation and execution of academic, administrative and extra-curricular purpose. Each committee consists of chairman and members. It is through these committees that the college seeks decentralization of power structure. The Curricular aspects are handled by Exam Cell, Library, and Research cell. Co-curricular activities include Arts, Sports and Literacy Clubs.
- Student welfare is ensured through Placement Cell, Discipline Cell, Grievance Cell and Alumni Association also contribute to student welfare. The college has a well-defined organizational structure in the administration staff. The College office comprising of Administrative and Support Staff coordinates the administrative activities under the Office Superintendent in consultation with the principal.

All appointments are made through the selection committee constituted by management of Sadguru Society University. In accordance with Maharashtra state reservation policy, list of vacant posts is prepared. After approval of list, advertisement in newspaper is published for inviting applications along with testimonials. List of suitable candidates is prepared after scrutinization and they are called for interview by selection committee. After interview selected candidates are given appointment letter.

6.2.3 Implementation of e-governance are in the following areas of operation

- 1.Planning and Development**
- 2.Administration**
- 3.Finance and Accounts**
- 4.Student Admission and Support**
- 5.Examination System**
- 6.Biometric / digital attendance for staff**

7. Biometric / digital attendance for students**Response:** D. Any 2 of the above

File Description	Document
Data as per Data Template	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions / decisions.**Response:**

Sadguru College of Education constituted different committee and cells for the planning and implementation of various activities. In the beginning of the sessions, members are assigned (as and when required) in the committees / cells for its proper functioning. The committees/cells regularly conduct meetings to discuss relevant matters/issues and take appropriate decisions thereof, and minutes of the meetings are duly accorded. The Objectives of the cultural department are to bring out the various talents of the students, inculcate team spirit and to account for overall personality development of students. To fulfil its objectives, the cultural department conducts various activities regularly after cell meetings. Here, description of one decision made by the cultural department is elaborated:

In the three days of competition, both of them cleared events of General Knowledge test, Physical Fitness test, Personal Interview, Essay writing, Group Discussion, Extempore, Situational round and Talent round to make their mark in top ten students. Both students were also selected in top 20 students among the participants from all over the colleges of Kbcnmu University, Mumbai. The college feels proud of their achievement.

With the same vision, the cultural cell conducted a 'Virtual In-house Tejaswini Contest' for the year 2020-21 due to Covid-19 pandemic. Activities decided for the contest were classical Dance, Folk Dance, Light Vocal Singing, Mime & Mimicry, Speech/Elocution, Poster Making & Cartooning, Poetry, Clay Modelling and Rangoli. The cultural cell conducted a meeting to finalize the date, time, mode and rules for the activities in advance. The winners for each activity were decided by a team of three judges including Principal, Head and a faculty. Last year University 'Tejaswini Contest' was not conducted due to Covid-19 pandemic, but 'Virtual In-house Tejaswini Contest' provided a distinct opportunity for students to showcase their talent virtually, and develop an ability to meet the needs of the technological era.

6.3 Faculty Empowerment Strategies**6.3.1 Effective implementation of welfare measures for teaching and non-teaching staff is in place****Response:**

Well being of the staff is important for effective functioning of the Institution. Sadguru College of Education has effective welfare measures for teaching and non-teaching staff.

Maternity Leave: Maternity leaves are given to Lady Staff members for six months without salary with an agreement of resuming the work as per her convenience after this period.

Promotions: Promotions or salary hikes are given to the teaching and non-teaching staff based on the qualification, services, and outcomes of the performance appraisal.

Fee concession to the Wards of the staff members: College also provides fee concession for the wards of the teaching or non-teaching staff.

Research Assistance: Publication Incentives, cost of the registration and participation in the national or International conferences/Seminars are given to the faculty members. Leave & provided to the research scholars.

Refresher Career Growth: Faculty members are sponsored for attending short term Courses, Workshops and Faculty Development Programs for up-grading their knowledge.

Faculty Recreation Programs: Recreational Trips are organized for the teaching and non-teaching staff. The cultural programs are also organized where all the teaching and non-teaching staff members have annual get together with their family members.

Encourage for higher education

Miscellaneous:

- **Uniform is provided to poem and security as per**
- **Free medical camp for the staff**

6.3.2 Percentage of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the last five years

Response: 36.84

6.3.2.1 Number of teachers provided with financial support to attend seminar / conferences / workshops and towards membership fees of professional bodies during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	2	2	0	2

File Description	Document
Data as per Data Template	View Document

6.3.3 Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the last five years.

Response: 4

6.3.3.1 Total number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	2	0	0	2

File Description	Document
Data as per Data Template	View Document

6.3.4 Percentage of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

Response: 47.37

6.3.4.1 Total number of teachers undergoing online/face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
6	1	2	0	0

File Description	Document
Data as per Data Template	View Document

6.3.5 The institution has a performance appraisal system for teaching and non-teaching staff

Response:

The institution has a performance appraisal system for teaching and non-teaching staff

An effective performance appraisal system works towards the improvement of the overall institutional performance of teaching and non-teaching staff for achieving the overall institutional mission and vision. Adopting the same, the Institute is following an appraisal scheme. In this scheme, the performances are classified into –Effectiveness of Academic Management (Teaching, Learning and Evaluation related activities), Co-Curricular, Extension, Professional Development activities, Research Publications, Academic Contributions and Code of conduct (punctuality and regularity).

At the end of each academic year, the data pertaining to the above categories are collected from the faculty members and the non-teaching staff in the format provided by the institution mostly in the month of July.

Further, at the end of semester, feedback forms are issued to the students to collect information about the teacher and different aspects pertaining to the teaching process.

A team consisting of the Principal and Head of the Department goes through the feedback forms collected from the students and suggest suitable measures to improve the teaching-learning process. For non- teaching staff, the feedback is collected from each department and appraisals are given.

We can define the following purpose:

- 1. Providing feedback to employees about their performance.**
- 2. Facilitating decision concerning pay increase, promotions, layoffs.**
- 3. Encouraging performance improvement.**
- 4. Setting and measuring goals.**
- 5. Determining individual and organizational training and development needs.**
- 6. Confirming that good hiring decisions are being made.**
- 7. Provide legal support for personal decisions.**
- 8. Improving overall organizational performance.**

Qualitative and quantitative parameters adopted for Teaching Faculty Appraisal are-

- 1. Effectiveness of Academic Deliverance- It is evaluated on the basis of teachers' academic deliverance in B.Ed Program- Daily attendance record of students, Course development and management, coordination with students in terms of subject deliverance, class activities, lab related practical work, attendance issues etc. in due time line and mentoring in co-curricular like college events, workshops and Guest lectures.**
- 2. Effectiveness of Academic Management (Coordination)- completion of additional activities allotted in due time line.**
- 3. Academic Development (self as well as the college)- Initiatives taken for self improvement/enhancement, Development of Best practice at workplace**
- 4. Contribution to other Departmental Functions – Initiatives taken to other Departmental Functions as a whole.**
- 5. Research Work-Involvement in research related activities is also one of the parameters for Appraisal.**

Qualitative and qualitative parameters adopted for Non-Teaching Staff are-

All non-teaching staff is also assessed through annual performance appraisal. The various parameters for staff members are assessed under different categories i.e. - Departmental and Cell Activities, academic and administrative coordination- Industry Interaction, Academic Management, Self Development, Discipline and efficient organization of work assigned and technical abilities. The overall assessment is based on the cumulative grade by the Reporting Officer/Hod, which is then forwarded to the Chairperson by the forwarding officer. On satisfactory performance, all employees are granted promotions and financial up gradation.

The performance Appraisal System has significantly helped in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weaknesses and ensuring better performance.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal or/and external financial audit regularly

Response:

Institute conduct internal financial audit regularly on an annual basis by the chartered accountant, The institution has use Tally ERP 9 Software for Computerized audit.

Any query or Explanation ask by the CA are explain there are no objection reflected such in the audit report yet

File Description	Document
Report of Auditors of last five years signed by the Principal	View Document

6.4.2 Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the last five years (not covered in Criterion III)(INR in Lakhs)

Response: 0

6.4.2.1 Total funds received from non-government bodies, individuals, philanthropists during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Data as per Data Template	View Document

6.4.3 Institutional strategies for mobilization of funds and the optimal utilization of resources are in place.

Response:

Sadguru College of Education has certain strategies for mobilization of funds and the optimal utilization of resources. The resource mobilization policy and a procedure are displayed on the Institutional website. The budgetary resources are mobilized through various resources such as, tuition fees, and other fees, donations collected through well-wishers, alumni and the gratitude fund donated by the college staff society.

Since, sadguru College of Education is a self-financed college; there are no funds from Government organizations or NGOs till now though we are putting great efforts to attain funds from Government agencies for the quality assurances in the Institution. Due to lack of such funds we accommodate the expenses from two funds which are Tuition Fee

The College utilizes these funds for the following resources:

Library Books: The above funds are utilized for purchasing the books for the library so that a rich learning resources centre can be provided to the students. As the Library is the centre of learning. The books are purchased on a regular basis for the library using the above funds in an optimal manner.

Infrastructural Improvements: College utilizes the above funds to bring required infrastructural changes in the premises from time to time like addition of Lift for students, additional furniture in the classes, etc.

Learning material for activities: College spends the above funds for purchase of learning material like charts, stationary material etc to conduct various activities in the college like House activities, Competitions, celebrations etc.

Security Purpose: At Sadguru safety and security are primary concerns and is looked after constantly by appointing the security guards ensuring safety and security of each in the college.

Housekeeping: College ensures cleanliness and well sanitized premises to the inmates and for this purpose an adequate number of staff is appointed. College utilizes a fine amount of funds on housekeeping to provide clean and hygienic premises.

Repair & Maintenance: a considerable amount of funds is utilized on repair and maintenance of on-going wear and tear in the building.

Staff welfare: College help staff for emergency

Electricity: Constant power supply is ensured in the college so that no hindrance occurs in the smooth functioning of the Teaching-learning process.

Internet Charges: Sadguru College provides Wi-Fi enabled campus to students so that ICT can be integrated in the Teaching-Learning process. The above funds are mobilized to provide the Internet service to all the users.

Research & Development: The above funds are optimally utilized to support Research and Development by Faculty and Students. College offers assistance in carrying out Research work by sharing the load like providing seed money.

Student's welfare: College help needy students for emergency

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies

Response:

Sadguru College of Education aims at empowering women and being a Teachers training institute its objective is to provide best possible opportunities to students teachers for their holistic development to serve the society after completion of the course. Establishment of IQAC is a concrete step towards development of students. The prime task of the IQAC is to develop a system for purposeful and consistent improvement in the overall performance of the institute and specifically of students.

In this regard IQAC of the College was constituted for five years on under the Chairmanship of our Principal Dr. Anita R. Wankhede and Coordinator Dr. Pratibha T. Patil along with teachers, members from Management of the Institute, Senior Administrative Officers, Nominees from Local Authority, students, Alumni, Employers and Stakeholders.

To ensure clarity and focus in college functioning towards quality enhancement through different strategies. The IQAC was constituted to develop an awareness system for consistent improvement in the overall performance of institutions related to academics and administration aspects.

From 2015 onwards, IQAC was constituted with the following goals:

- **Communication of information on the various quality parameters of higher education**
- **Development of quality benchmarks for the various academic and administrative activities of the institution.**
- **Documentation of the various activities leading to quality improvement.**

- **Obtaining, analyzing and action taken on feedback responses from students, parents, and alumni on quality-related institutional processes.**

Process Adopted by the IQAC of Institute

College IQAC functions actively in improving the quality of education, teaching learning process and learning outcomes by internalizing policy and procedures of these quality strategies. The quality strategies and processes used are:

- **To intensity curricular aspects with value added course, self study courses, organization skill programme**
- **To intensity feedback collection, analysis and review**
- **To improve continuously in admission process, student diversity, teachers, quality teaching-learning process and learning outcome**
- **Outcome based education is initiated by IQAC**
- **Result-analysis and active Grievance Redressed Cell**
- **Extension activities including FDP are enhanced**
- **IQAC works constantly to establish newer collaborations and linkages with different organizations**
- **Updating Infrastructural facilities including physical facilities, ICT facilities, library facility with ICT integration**
- **To strengthen student support system with management scholarship**
- **Encourage student council activities including sports and cultural**
- **Continuously practice decentralized and Participative governance with faculty performance evaluation through self-appraisal forms and confidential reports**
- **To express strong concern for environmental activities including rain water harvesting, plastic ban, waste management and Energy Saving.**
- **IQAC works constantly to promote research work**

6.5.2 The institution reviews its teaching-learning process periodically through IQAC or any other mechanism

Response:

The college reviews it's teaching learning process and learning outcomes at periodic intervals through IQAC. HOD also arrange the meeting and also get informal classroom feedback apart from the Student satisfaction survey (SSS) to review the teaching process of the college and take required steps for further improvement. student feedback/ SSS on teaching-learning and evaluation process is collected and analysed on a regular basis by IQAC. the feedback report is coordinated to the head of the college and also discussed in the IQAC meeting which helps to take required steps. the sessional examinations on a regular basis help in assessing the learning outcomes.

2) another example in implementation of teaching learning reforms facilitated by IQAC is an enhanced use of ICT in teaching and learning process. the goal is to make the teaching learning process more learners centric. the IQAC passed that a greater involvement of ICT in teaching learning be insured. Therefore. college where asked to integrate information technology with teaching learning process. classroom lectures were supplemented with the use of audio-visual aids such as LCD projectors, powerpoint presentations etc. Besides, students were made aware of the use of e-books and lecture summary we are provided to them.

6.5.3 Average number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the last five years.

Response: 10

6.5.3.1 Number of quality initiatives taken by IQAC or any other mechanism for promoting quality during the last five years.

2021-22	2020-21	2019-20	2018-19	2017-18
14	6	7	11	12

File Description	Document
Data as per Data Template	View Document

6.5.4 Institution engages in several quality initiatives such as 1. Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements 2. Timely submission of AQARs (only after 1st cycle) 3. Academic Administrative Audit (AAA) and initiation of follow up action 4. Collaborative quality initiatives with other institution(s) 5. Participation in NIRF

Response: C. Any 2 of the above

File Description	Document
Data as per Data Template	View Document

6.5.5 Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives

Response:

Singnificant Contribution made by IQAC in the past Five year are.

- Teaching, Learning activities are improvised, modified after taking the review and

suggestions are implemented as per the needs. The IQAC has designed gradual attributes like academic excellence, communication skills, personality development, leadership.

- To achieve learning outcomes, the IQAC periodically reviews the teaching learning process and suggests gradual and regular expansion, up-gradation and addition of the requisite material, equipment, infrastructure etc. IQAC consistently works towards incremental strategies to make the functioning of the institute effective and smooth. These strategies effectively work in line with the changing needs of the industry and students.
- **1.MOU'S WITH REPUTED ORGANISATIONS FOR HAND HOLDING IN QUALITY ASSURANCE.**
- **2. Constitution of Cells for smooth Functioning of Institution**
- **.Admission and SC, ST, OBC Cell:--** Looks after admissions and category students and their fees concessions according to the documents produced. This cell works round the year as the queries are met for admissions at all times. This cell also decided upon the strategies each year to increase the number of admissions to fill all 100 seats.
- **Placement and career Counseling Cell:--** Looks after the placement and coordinates with reputed schools for placement of trainees providing them adequate career counselling.
- **Cultural Cell:--** Looks after the cultural activities, celebrations and festivals around the session.
The cell maintains all the records of the events conducted.
- **Library Cell:--** Looks after the library records, new books required, memberships of different students usage of library.
- **Examination Cell:-** Looks after Internal & external examination and maintains examination records. The cell keeps the record of any grievances related to examination and acts as a bridge between university and college for smooth execution of examinations.
- **Alumni Cell:-** Ensures alumni association with the Institute and organises activities with and for alumni. The cell also organises alumni meet each year to keep alumni in contact and for their lifelong association with their college.
- **.Academic Planning Cell:-** Plans the session plan and academic calendar for the complete session for well planned and organised functioning of the Institute
- **.Grievance Cell:-** Looks into the grievances of students and their resolution according to the

UGC guidelines. The cell works confidentially on each grievance and resolves them in a given timeline.

- **.Research and Publication Cell: -Looks after the research and development of faculty and students..**

Student Welfare Cell: - Works for the students welfare activities like equipping students with online platforms and its functioning, conducting workshops and guest lectures like preparing e-portfolio etc.

- **IQAC Cell: - Looks after the functioning of all the cells and takes decisions for the incremental**

strategies in context of all aspects such as Administrative, Academic & Infrastructure etc.

IQAC hold regular meetings to take decisions upon major issues and provides guidelines for other cells.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements

Response:

- Turning of light or appliances when the college member do not need.
- Use of halogen incandescent bulbs, compact fluorescent lights and light emitting diode bulbs.
- Use Optimal Quantity of Water,
- Short plants trees or shrubs in the campus
- Computer is use when needed
- The institute building has is desing and construct parelal to natural sun light com to the classrooms
- Use of energy efficiant equipment is promoted in the institute
- The institute uses introlation energy saving elctric product .
- Reducing energy consumption in the institute is a continueing prayority which is ensure and awarness programme involing students & staff

7.1.2 Institution has a stated policy and procedure for implementation of waste management

Response:

Waste management is a joint responsibility of local government as well as private organization and individual institute has plan for waste management system it is best on the concept that all aspect all waste management should be analyze together, The college has also organized program on go green in which different activities are perform by students like tree plantation on Enviornment day , Distribution of free plant to peoples .

7.1.3 Institution waste management practices include

1. Segregation of waste
2. E-waste management
3. Vermi-compost
4. Bio gas plants

5.Sewage Treatment Plant**Response:** D. Any 1 of the above**7.1.4 Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage****Response:** D. Any 1 of the above**7.1.5 Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment****Response:**

sadguru Education society's College of Education,comiitted to maintainance of producing a pollution free healthy environment cleaning staff of Sadguru college disinfectr bathroom ,classes ,common room several times a day each room in the college has a box of cleaning supplies there are does Bean all around the college premises both inside and outside the institute highlight and take care of every basic parameter of maintains of cleanliness light personal highlight goal of national mission of swachh Bharat or clean india chamiponing which bring about change in habits . For a quiz for healthy livable and sustainable Campus. to add to the green cover of the institute tree plantation derive have been conducted by the institute the institute also doing plantation in small pots. the institute believe in the fact that precaution is better than cure. use of colour does been to segregate solid waste at the source is diploid in the campus which safely collect confine and dispose waste.

7.1.6 Institution is committed to encourage green practices that include: 1. Encouraging use of bicycles / E-vehicles 2. Create pedestrian friendly roads in the campus 3. Develop plastic-free campus 4. Move towards paperless office 5. Green landscaping with trees and plants**Response:** D. Any 1 or 2 of the above**7.1.7 Percentage of expenditure on green initiatives and waste management excluding salary component during the last five years (INR in Lakhs)****Response:** 0**7.1.7.1 Total expenditure on green initiatives and waste management excluding salary component during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Data as per Data Template	View Document

7.1.8 Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges.

Response:

Sadguru College of Education affiliated to kaviyatri bahinabai Chaudhari North Maharashtra University, Jalgaon. is located at the prime location of Jalgaon City College providing all facilities to student and visitor and it easily accessible for all. College is at an advantages location in every aspect and provides locality to student.

. location advantages

- Bus Stand and Railway Station within 2 km from the college.
- . Colleges located near National Highway connecting various district.
- . The college located Prime location of city which is known as educational hub the city.
- college with accessible connectivity via public transport is located in the college for safety and security.
- 24X 7 CCTV survival inside and outside of the college assist the community to control any Anti Social activities in the nearby area.
- .Many awairnaess programme are organized .
- College Celebrate Indipendance Day, Republic day, Gandhi jayanti,Rashtriya ekta divas, every year with great owner and respect. This programme organized by the college for Promoting Value of life , Fraternity and Patriotism in the mind of the students.
- The college student and staff visit Special School & old age home for distributing food & educational Material .

7.1.9 Institution has a prescribed Code of Conduct for students, teachers, administrators and other staff, and conducts periodic programmes to appraise adherence to the Code through the following ways

- 1.Code of Conduct is displayed on the institution's website**
- 2.Students and teachers are oriented about the Code of Conduct**
- 3.There is a committee to monitor adherence to the Code of Conduct**
- 4.Professional ethics programmes for students, teachers, administrators and other staff are organized periodically**

Response: C. Any 2 of the above

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC format given on its website)

Response:

Sadguru College of Education is affiliated to Kavyatri Bahinabai Chaudhari North Maharashtra University. The college constantly works toward excellence in education and for the welfare of students' Association with the Sadguru family. We endeavor to offer best practices to students and involve all the activities required for the quality assurance in education. We have all over practices at best but to least any two practices considered being the best practices of the institution the following are listed. Best Practice- I

1. Empowering Student Education

1. Objective of the practice

1. To equip student with all required life skills
2. To give to student and exposure to real field situation before completing their course.
3. To provide student good opportunities to observe, learn, and empower themselves for future.
4. To give students real life example related to education.

The context student empowerment is a far-off dream in our country and constant efforts required for the upliftment of every student. Education plays an important role in empowering students completely, but at least partially. Sadguru College of Education puts these into consideration and plants activities to instill life skills in teacher training so that they can become self-dependent on extent. Practice. Sadguru College of Education adopts rigorous and well-organized patterns of ensuring empowerment of all its students by planning a number of activities like yoga, self-defense, for students the workshop is being organized by the college students actively participate in the workshop and learn.

Best Practice II.

. Title of the practice.

. Personal Hygiene Awareness for School Students.

1. Objective of the practice

1. To aware the student for aware personal hygiene to motivate the student for personal hygiene to provide student good opportunity and habits for personal hygiene

2. To arrange personal hygiene awareness program for school students.

. Practice; Sadguru College of Education organizes personal hygiene awareness program for school students in rural areas each and every year it helps to maintain personal hygiene it protects students from different viral infections. Specially girls students help the program.

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7.3 Institutional Distinctiveness

7.3.1 Performance of the institution in one area of distinctiveness related to its vision, priority and thrust

Response:

Sadguru Education Society College of Education Aspire to wear leading institution in the city offering quality teacher education to enlighten and empower the student teacher it is believe that our future easily to the present so it is our duty to sensitize the young generation of the country about personal social local and global issues. we are ready with our student at support in chain to bring Holistic concept to classroom.

The college is located in the main part of the commercial area Ganesh Colony near KhajaMiyan ,Jalgaon. it known as educational hub of the city.

Aanother evidence of the college effectiveness is the increasing number of Aluminium who are getting appointed as faculty member in different reputed Steel of neighbouring area and over college also work as 3 Alumni as staff member.

it is our vision emp priority to provide our student a healthy and quality environment that help to develop their core skill which in turn develops their critical thinking skill.

We at SES use to celebrate National Day along with the environmental day, birth anniversary of great leaders, Teachers Day etc.

vision of the college is to empower students with health issues and workshop was organised aids day and spread awareness about sexually transmitted infection

as the word has face panda mic situation due to covid -19 SES organise stress related workshop like mental health awareness, Covid Vaccine champ for all .

SES also organise communication skill workshop for students and NET\ SET free workshop organised by the college many student pass out the exam with the help of workshop..As SES is committed to all round development of student so every year filled visits are organised by the college. Blind school, Old Age Home, University, Gandhi Tirth, etc.

The college effectively work with various committees and sales for effective work. remedial classes are also conducted for slow learner .

5. CONCLUSION

Additional Information :

Sadguru Education society's College of Education, Jalgaon was established in 2007 in Jalgaon. The society also runs the Esteemed school primary & secondary school college of physical education. The college runs on its own land and building it is self-financed. The functioning of the college is decentralized through various committees and a representative form of management. The principal, faculty, guest faculty, staff member, students and alumni are part of the committee and cell.

The college practices a well-structured system of mentoring to the student for curricular and co-curricular activities. The college has been imparting quality education as a means of all-round development of students.

Concluding Remarks :

1. Sadguru College is an affiliated college of KBCNMU University, and as such follows a predetermined syllabus. However, the college innovates within these established academic structures, committed to providing holistic development for its entire student body.
2. Sadguru College is at a prime location in the heart of the city with a bus stand, railway station, and easy reach to the college that enables students to commute from different parts of the district.
3. The college campus has facilities like photocopy, lift, library, ramp, WiFi campus, etc., for students.
4. In spite of being located in the thriving part of the city, Sadguru College campus is extremely well-ventilated.
5. The college conducts several cultural, sports and community-based outreach programmes to provide students with holistic education and experience so that they become assets to their professions and to the society.
6. At SES, education is dialogic, and it is the feedback system that gives it this transparency and accountability. Channels for communication with different stakeholders are kept warm by responding to diverse needs.
7. Different cells and committees have been formed for the effective functioning of the department.